

Banning Lewis Academy
School Accountability Advisory Committee (SAC) Minutes for Meeting
Tuesday, October 8, 2019 – Banning Lewis Ranch Academy Innovation Zone at 6:00pm

1. **Call Meeting to Order:** Called to order by Rick 6:02 PM
2. **Roll Call**
 - 2.1. In attendance
 - Guin Leeder, chair, middle school parent representative
 - Corey Gamboa, secretary, elementary school parent representative
 - Rick Dahlman, BLRA principal representative, DAAC representative
 - Jennifer Even, BLPA principal representative
 - Jennifer Maze, BLPA high school representative
 - Laura Estevez, BLRA elementary school representative
 - Nicole Teti, BLRA elementary school representative
 - Wendy Gearhart, BLRA elementary school representative
 - Jordan Voltz, elementary parent representative
 - Hector Falcon, middle school parent representative
 - Dara Bender, high school parent representative
 - 2.2. Not in attendance
 - Kendra England, BLPA middle school representative
 - Co-chair/Vice chair, will vote at November meeting
3. **Approval of Minutes/Agenda:**
 - 3.1. Minutes from previous meeting held September 17, 2019 motioned to approve by Laura, seconded by Guin, all approved.
 - 3.2. Agenda for today's meeting motioned to approve by Guin, seconded by Jordan, all approved.
4. **Special Guests:** None
5. **Subcommittee Reports:** None
6. **Old Business:**
 - 6.1. Vote on SAC Bylaws Update
 - 6.1.1. Guin made updates and went over with the committee. Will vote to approve at November meeting.
 - 6.2. Vote on Current Membership
 - 6.2.1. Principal/Assistant Principal from both Campuses:
 - 6.2.1.1. Jen Even (BLPA)
 - 6.2.1.2. Rick Dahlman (BLRA)
 - 6.2.2. Classroom Teacher from each level of BLA:
 - 6.2.2.1. Elementary: Laura Estevez
 - 6.2.2.2. Middle: Kendra England
 - 6.2.2.3. High: Jennifer Maze
 - 6.2.3. Three parents representing all levels of schooling:
 - 6.2.3.1. Elementary: Jordan Voltz, Corey Gamboa
 - 6.2.3.2. Middle: Guin Leeder, Hector Falcon
 - 6.2.3.3. High: Dara Bender
 - 6.2.4. Adult member of an organization recognized by the school
 - 6.2.4.1. **Vacancy**
 - 6.2.5. One member from the community who does not have a child at the school.
 - 6.2.5.1. **Vacancy**

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6.2.6. Two students selected by Principals.

6.2.6.1. **Vacancy**

6.2.7. We still have at least 4 open positions. Will actively recruit members by advertising in the weekly campus newsletters, teacher Schoology pages, and next week's parent teacher conferences. In the event of overwhelming interest will need to have interested parties complete a short application showing the reason for their interest in becoming a committee member. Jennifer Maze also added that having a diverse committee is conducive to differing points of view and a benefit to the school and community.

6.2.8. Guin motioned to approve current membership and recruitment to fill vacant seats, Laura seconded, all approved.

6.3. Review Role of School Accountability Committee

6.3.1. Making recommendations to the principal on the school priorities for spending school moneys, including federal funds, where applicable

6.3.2. Making recommendations to the principal and the superintendent concerning preparation of a school Performance or Improvement plan, if either type of plan is required

6.3.3. Publicizing and holding a SAC meeting to discuss strategies to include in a school Priority Improvement or Turnaround plan, if either type of plan is required, and using this input to make recommendations to the local school board concerning preparation of the school Priority Improvement or Turnaround plan prior to the plan being written

6.3.4. Publicizing the district's public hearing to review a written school Priority Improvement or Turnaround plan

6.3.5. Meeting at least quarterly to discuss whether school leadership, personnel, and infrastructure are advancing or impeding implementation of the school's Performance, Improvement, Priority Improvement, or Turnaround plan, whichever is applicable, and other progress pertinent to the school's accreditation contract

6.3.6. Providing input and recommendations to the DAAC and district administration, on an advisory basis, concerning principal development plans and evaluations. (Note that this should not in any way interfere with a district's compliance with the statutory requirements of the Teacher Employment, Compensation and Dismissal Act.)

6.3.7. Publicizing opportunities to serve and soliciting parents to serve on the SAC (per HB 15-1321, small rural districts may waive this requirement)

6.3.8. Assisting the district in implementing at the school level the district's family engagement policy (per HB 15-1321, small rural districts may waive this requirement)

6.3.9. Assisting school personnel to increase family engagement with teachers, including family engagement in creating READ plans, Individual Career and Academic Plans, and plans to address habitual truancy (per HB 15-1321, small rural districts may waive this requirement)

7. **New Business:**

7.1. School Performance Framework Presentation and questions

7.1.1. Reviewed the School Performance Framework. Jen Even is making progress with her team at the Prep and will be ready for the presentation in time for the committee to approve and send to the DAAC. Rick is forming the group for the Ranch and will make sure progress is made in time to get the presentation to the committee to approve and send to the DAAC.

7.2. **Vote** on MLO 3B Retention and Attraction: \$104,821 from MLO 3B to cover a portion of bonuses paid to staff in late October. Total Bonus amount paid = \$168,000.

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7.2.1. Laura motioned to approve the pay out of MLO 3B funds, Guin seconded, all approved.

7.3. **Vote** on MLO 3B Refresh and refurbish (Balance \$115,000) no more than \$26,000 to erect a black-coated fence around BLRA's playground and southern boundary of school.

7.3.1. Rationale:

7.3.1.1. 10 + incidents of animals on site

7.3.1.2. Continual conversations with parents on school property during the school day

7.3.1.3. Lock down called multiple years ago regarding a custody issue with parent

7.3.1.4. Altercation with outside person trying to come on to property during school hours.

7.3.1.5. Neighborhood (IVES) school has fence, which will likely attract enrollment and potentially hurt BLRA enrollment.

7.3.1.6. <https://www.sos.state.co.us/CCR/GenerateRulePdf.do?ruleVersionId=49543.19.6>.
Playgrounds shall be protected by adequate fencing from other exposures such as ball fields, where injuries could occur due to flying balls.

7.3.2. Discussed 2 types of fences. First, costing \$26,000 to cover the property outside the lunchroom to the kindergarten modular and then around the play area to the west side of the building. The second costing \$52,000 to also include the field area on the east side of the property. To ensure the most timely installation for safety and security issues the committee decided to move forward initially with the first choice with the option to add on at a later date.

7.3.3. Jen Even motioned to approve the funds of no more than \$26,000 for installation of black-coated fencing around BLRA's playground and southern boundary, Jordan seconded, all approved.

7.4. **Vote** on MLO 3b refresh and refurbish no more than \$60,000 to replace and modernize BLRA's camera system.

7.4.1. Colorado Electrical Supply and Security LLC: \$46,963.95, includes a 4-year warranty

7.4.2. Tyco \$120,000

7.4.3. Accel Schools Eagle Eyes Network \$42,639 + monthly Fees \$325 monthly = \$3,900 Annually

7.4.4. It was also suggested that with the approval of the new fencing to make sure there is good coverage of those areas surrounded by the fence.

7.4.5. Laura motioned to approve refresh and refurbish funds for \$60,000 to replace and modernize BLRA's camera system by using the District 49 vendor of Colorado Electrical Supply and Security LLC, Nicole seconded, all approved.

8. **Next Meeting:** November 12, 2019

8.1. Be ready to go over priorities list and brainstorm for December's vote to send on to the DAAC

9. **Adjournment:** Adjourned by Rick 7:26 PM