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Mission Statement:

Create a safe, positive environment that fosters intellectual curiosity and a thirst for discovery where students and staff succeed through exceptional programs

BOARD OF DIRECTORS REGULAR MEETING Minutes
March 21, 2017 at Banning Lewis Ranch Academy at 6:00 p.m.

1. Call to Order

1.1. Meeting called to order by Deann Barnett at 6:06 p.m.

2. Roll Call

- 2.1. Board Members: Deann Barnett, Nicole Book, Treasure Davis, Alison Hayward, Gwendy Hartsell, Krisell Creager-Lumpkins
- 2.1.1. Present: Deann Barnett, Nicole Book, Krisell Creager-Lumpkins
- 2.1.2. Gwendy Hartsell arrived at 6:10 p.m.
- 2.1.3. Alison Hayward arrived at 6:30 p.m.
- 2.1.4. Treasure Davis preplanned absent

3. Welcome, Pledge of Allegiance

4. Approval of Agenda

4.1. Motion to approve the agenda with removal of 5.1.3, addition of 17.7 and the correction of Deann Barnett's name by Nicole Book. Krisell Creager-Lumpkins seconded, all approved

5. Approval of the Minutes

- 5.1. Approval of the previous Meeting Minutes
- 5.1.1. *Meeting Minutes 2-21-2017 Regular Meeting*
- 5.1.1.1. *Motion to approve the minutes by Nicole Book. Krisell Creager-Lumpkins seconded, all approved*
- 5.1.2. *Meeting Minutes 2-21-2017 Special Meeting*
- 5.1.2.1. *Motion to approve the minutes by Nicole Book. Krisell Creager-Lumpkins seconded, all approved*

6. Positive Observations

- 6.1. Comments on how well we handled the grief from our loss. Lots of positive comments on decision to cancel school on Monday to allow staff to process and prepare for students on Tuesday.
- 6.2. Odyssey of the Mind did great and is going to state!
- 6.3. Lottery Night was very successful. Very quick and efficient as well.

7. Special Presentation - Gifted and Talented Presentation

- 7.1. Presentation tabled to next month

8. Special Presentation – Champions

- 8.1. Presentation from Champions program – updates on current program and things they offer the kids.

9. Public Comment-*Speakers are limited to 3 minutes and must sign in at the beginning of the meeting.*

- 9.1. No public comment

10. Sanctioned Organizations

- 10.1. PTO

Marlys Hawthorne provided an update in person. Provided a financial update regarding PTO funds. Will be meeting with Mr Wilkinson regarding a bus rental. Fun Run money one of the items will be for a water bottle refill fountains.

They are awaiting the transfer from Yankee Candle

Some interest in replacement people for PTO next year.

Skate City, Dion's and Freddie's nights coming up. There are a few set up for over the summer too.

- 10.2. Boy Scout Troop 228 Gordon Wilkens provided an in-person update:

Troop 228 Update

21 Mar 2017

Troop Successes

- The troop celebrated a successful year and the annual recharter has been approved by the Pikes Peak Council. Next year the recharter will

need to be adjusted to reflect the new Chartered organizational Representative for the scout and Troop.

Recruitment

- The Troop is working on recruiting the next generation of scouts from Pack 228. We will hold a series of camp outs specifically aimed at the Webelos scouts. We will invite Cub Scouts from all of the surrounding Packs

Troop Activities

- Camp outs

- The Troop will has completed several Sub Zero campout over the last few months as we visited both Camp Alexander and Camp Dobbins for our traditional winter campouts. These campouts prepared the scouts for survival in cold conditions and taught them how to utilize the proper gear and clothing for these harsher conditions.

The troop camped out in the rustic J-Don cabins on 3 Feb 17. And the Vasquez lodge at Camp Dobbins on 10 Mar 17.

The troop is registered to attend summer camp at Peaceful Valley form 25 Jun-1 Jul 2017. This is a full seven day, six night campout where the scouts have an opportunity to earn multiple Merit badges while enjoying camping in the outdoors and hiking in Colorado's mountains.

- Service Projects

- The troop completed a service project clean up around the Woodmen Hills Storage facility as part of the quarterly commitment to help offset cost for the storage

Unit.

- The troop will execute a service project for Mr. Ed Lohman, owner of the real estate surrounding and encompassing Dion's Pizza and the new Bio Life facility,

Eagle Projects

**Update: Harrison has completed all of the after action reports and sent out request for letters of recommendation. The troop is preparing to execute an in-troop Eagle board to prepare him for his formal board at the council. (He is at 98%)

- The troop currently has four scouts at the Life rank level who are beginning the process of their Eagle Scout preparation.

Finances

- Treasurer Report: General Fund Balance: TBD. (I will have an update at the meeting)

Recent News

- The troop completed their first annual planning event. This is a key milestone for the youth leadership as this is the first time that they were tasked to build a full calendar using multiple resources, calendars and the guidance of all of the troop leaders. All meetings, campouts and events are schedule through Jan 2018. (See Schedule Board)

Leadership Training

- The troop is updating the leader training to bring the troop adult leadership up to 100%

- One Asst. Scoutmaster completed the Introduction for Outdoor Leadership Skills training (IOLS) and Scoutmaster Basics bringing his training level to 100% and a second is currently working on his requirements.

- The troop has one more committee member who is working on the Troop Committee Challenge which should bring us very close to the 100% trained mark.

- The troop is sending two more scouts to the National Youth Leadership Training at Glenn Aspen Scout Ranch. The troop will fund the two slot at \$250 each.

Questions?

10.3. Cub Scout Pack 228

PACK 228 MONTHLY REPORT

21 MARCH 2017

MEMBERSHIP STRENGTH: 28 Cub Scouts actively serving. Membership is solid and we continue to reach out and recruit. We have a healthy strength of Scouts for the year.

PACK ACTIVITIES

* For our February Pack we held our “Blue and Gold” Banquet, on 11 Feb 17. This is our yearly celebration of the Cub Scouting Anniversary.

* The Pack visited CSFD Station #21 for our March Pack meeting. This visit assisted Scouts at all levels accomplishing a task towards their next rank advancement.

* The Pack will not be holding a meeting over the planned Spring Break in order to support the Scouts and family’s opportunities for activities while on break.

* The Pack is planning our April Pack meeting which will our Rain Gutter Regada and our Ice Cream Social. This is a night for us to invite prospective Scouts to come visit and experience Scouting.

ADMINISTRATION

* With the change in administrative positions (Elementary Principal) the Pack will need to coordinate with the new Principal to take over the Charter Organization Representative position. This position is required by Boy Scouts of America and has some short training requirements. We look forward to working with the new Principal or designated BLRA representative.

COMMUNITY INVOLVEMENT

* The Pack enjoyed a great visit to Fire Station #21 (Dublin and Peterson Rd). The Scouts were given a full tour of the vehicles on site and the full fire station. Scouts and Fireman reviewed proper procedures to do during a fire, calling 911, and how to stay safe.

10.4. Civil Air Patrol Email provided Lee Wade

Hello Krisell,

1. The squadron adopted the name "Banning Lewis Academy" and the logo you gave to me at our meeting last night.

2. I would like to see the full logo that you told me about, as the cadets are interested in perhaps adopting this logo for our Squadron Patch.

3. The members are very happy to use the Banning Lewis Academy vehicle magnetic decal to place on their personal cars to help advertise BLA.

4. We discussed that we would love to have your presence to award cadets their next promotions. However, we were planning on this for the 29th of March. Would you be available? I understand the BLRA library will be available by Chuck Shaw.

5. That meeting would be 1800-1900. There will be a short presentation on Robert Goddard whom one of the rank advancements is named after. I would love for you to meet our parents and cadets. Refreshments will be served, too. (But IF that date does not work for you we would like to schedule this for a date of your choosing).

6. The 8th and 9th of April weekend we will be conducting a "warrior weekend" at the Meadow Lake Airport. Could you check your schedule, as I would love to meet you out there at your convenience so you can see our airplane and glider. This would take one hour, or you can stay as long as you wish.

7. The training will focus on emergency service training, radio communications for certification and orientation flights. We will be hosting other cadet squadrons from around the state. You are welcomed to see the action and talk to the cadets.

8. Lastly, we have been invited to participate 23-24 September for the Pikes Peak Regional Airshow showcase our Flight Simulators. I hope you might set this date aside now. More details to follow.

9. SM Gregory Schmitz, CAP is our new Public Affairs Officer. He is a great addition to the squadron and very capable pilot. He will send you an update on what the squadron has accomplished over the past couple of months. (He is cc above).

10. The cadets will be presenting Saturday at the Dinosaur Museum for Free Scout Day on the principles of flight from 1000-1600 for Scouts to earn their Aviation Merit Badge.

We will report on this next week.

Respectfully submitted,

LTC Lee Ann Wade, CAP

10.5. Girl Scout Troop – Email update sent from Eboni Glenn

Cookie season is finally over!!! We destroyed our cookie goal by selling over 1300+ boxes of cookies.

Of course we couldn't slow down there and jumped right into another big event, World Thinking Day.

At world thinking day we celebrated with over 150 girls, learning about other countries and how their girl scouts and girl guides make the world a better place. Our booth featured Italy. We had sparkling wine, pizza, and a fancy Italian dessert. The girls had a blast.

Some how during all this chaos we gained two new girls to our troop making us 12 strong.

With only 6 meeting left, we still have a lot to do! (Camping, Volunteer events, and A huge end of year trip).

11. Standing Committee Reports

11.1. Finance Committee Report

Chair: Nicole Book

11.1.1. Nicole reported yesterday was a quick call, things are progressing nicely.

11.2. Policy Review Committee Members: Nicole Book, Treasure Davis, Alison Hayward

11.2.1. Policies will be reviewed tonight.

12. BLRAF, Fundraising and Marketing Updates Representative: Heather Zambrano

12.1. Heather Zambrano provided an update in person

Foundation update: November and December Foundation meeting canceled

1) Community – Jill and Aric

a. National Strength and Conditioning – Jill will see if we can get a meeting or see if they have any donation potential

b. Central Bancorp has asked to do a school or foundation ad testimonial in the CSBJ, we will be shooting in March/April

- c. Partners in Education (DeDe Bolke) vs Business Spotlight opportunity
 - d. Look into meeting Lydia Hill – Foundation for donation opportunity
 - e. FFEE April 25 – Denver event with Pat Hamill
 - f. Falcon Foundation Dinner – April 21
 - g. Invitation to meet with the Shelby and the grant person
 - h. Michael Fields – High Point Charter Academy – Koch Brothers
 - i. AOG Scotch and Bourbon with Dr. Lewis Fletcher
- 2) Development - Krisell
- a. Indy Gives
 - b. Fundraising policy
 - c. Pop-up dinner or Coffee and Wine pairing? Need to consider next steps soon.
 - d. Must schedule con call for ask to Paul Jasin and Ron Packard (two calls)
 - e. Aim High update – still have not received a donation and no update on a list of clients
- 3) Events – Gwendy
- a. BLRA Boots and Lace – 2.24.16 6-10 pm
 - i. Overall feedback: I have received many emails sharing gratitude of being included and how much fun the event was. Next year we can aim for 2.23, same location and time, deposit will be \$500.
 - b. Ribbon Cutting - TBD
- 4) Financial – Tony
- a. Balance of 2.28 \$421352.80
- 5) Enrichment – ED

- a. Movie screening – Screenagers (\$500 fee)
- 6) Other – ED
 - a. Vanguard bus – report provided to admin
 - b. TRP thank you
 - c. C-SPAN teacher conference – shared with Todd
 - d. Grieving resources – shared with admin and families
 - e. ASource will be paid for through Oakwood
 - f. Covington Blog write up
 - g. Drone picture was donated to us
 - h. Class shirts – ordered
 - i. March Get a Scoop rsvp 350
 - j. Logos
 - k. Received grant through the Edson Foundation to attend Center for Non-Profit Excellence Day on 3.17, and sit with the Pikes Peak Community Foundation during lunch
 - l. TRP office furniture donation of apx \$30-\$40k, pick up on Thursday, storing in a semi on BLPA land
 - m. PR – Football Coach Carlson?
 - n. Library/Media Center – candidate for consideration or volunteer
 - o. Candy Brooks will allow us to look at the extra used turf to determine if we want it or can use it at the new school.
 - p. Grant training for GT students
 - q. PARRC Data comparison
 - r. US Communities – Chuck, Deann, Eric

s. Innovation teacher scholarship- create an idea to have the staff apply/submission criteria. (\$1000)

t. Send policy and letter to Jeff, Maryls, Eric and Krisell about confidentiality policy for rock wall donor

Marketing update:

1) Debbie at the Gazette will be doing a write up about BLPA – earned media

2) Launch website May 1

3) Budget update and plan for the rest of the year

4) Best of 2017 – due 2.18

5) New 4 by 8 up by the Pride Fields

6) Marketing track form will be added into all lottery packs and will be incorporated into the conversations going forward

7) DCO shooting video for ad on 2.10

8) FB ads heavy, video push for enrollment deadline

9) Contact all heads of charters with Eric's help – TBD next steps, would like to meet with teams prior to 1.12 (Completed Imagine Classical meeting)

10) TICA, RMCA, and PPSEL 8th graders – Lunch and Learn

11) New Falcon Herald ad for Jan/Feb/March in the education section

12) Enrollment info as of 2.26 = 596

Dates to remember:

1) 3.16 at 6 Lottery Night

2) Get the Scoop – Class shirts

13. BLPA Program Updates and Timeline Discussion Representative: Todd Morse and Deann Barnett

13.1. Updates included below in section 15

14. BLPA Construction Update Representative: Chuck Shaw

14.1. Updates included below in section 15

15. BLRA Admin Reports

15.1. *Supporting documentation BLRA Admin Report*

15.2. Appreciative of all the support the school has received the last few days.

15.2.1. Talked through BLPA timeline updates

15.2.2. Talked through the Admin report

15.2.3. Update on construction update

15.2.3.1. BLRA - Hail damage 2/3rd complete

15.2.3.2. BLRA - Painting should be done next week

15.2.3.3. BLPA – Changes weekly

15.2.3.4. BLPA – Furniture update

15.2.3.5. BLPA – All the things we need to add when we move in, mats, dishwashers, etc.

16. Discussion Items

16.1. Review of Rock Wall Addition

16.1.1. Jeff Portwood and Marlys Hawthorne came and discussed the potential addition of a Rock Wall to the gym. Training has been completed by two PE teachers. This would be a PE enhancement in the current curriculum. There is no premium increase based on information we received. Mats are secured to cover the wall when not in use. The donor will provide the funds to a foundation who will provide us the funds to keep the donors anonymity. Funds will be given to the school for the purchase.

16.2. First reading of updated policies from the Policy Committee

16.2.1. BLRA School Board Meetings

16.2.1.1. Reviewed the updates provided and suggested minor updates

16.2.2. BLRA Board of Directors Board Member Access to School Property Policy

16.2.2.1. Reviewed the updates provided and suggested minor updates

16.2.2.2. Chuck Shaw will send the form he uses

16.2.2.3. The Secretary or designee will be primary person from the Board given this access.

16.2.3. BLRA School Board Communications Policy

16.2.3.1. Reviewed the updates provided and suggested minor updates

16.2.3.2. Discussed how the Board general group email address works

16.2.3.3. Discussed clean up of the language around the single board email address.

16.3. Second reading of updated policies from the Policy Committee

16.3.1. BLRA Board of Directors Community Use of School Property

- 16.3.1.1. Reviewed the updated policy
- 16.4. Accel Performance Review
 - 16.4.1. Discussed the review criteria and everyone will send to Secretary
- 16.5. Creation of Election Committee
 - 16.5.1. Nicole Book and Alison Hayward will manage the election – Nicole Book will be the election chair
- 16.6. Discuss adding a someone to take minutes at the monthly meetings
 - 16.6.1. Gwendy Hartsell suggested that the board hire someone to take meeting minutes.
- 16.7. 2017/2018 Budget Review
 - 16.7.1. Eric Dinnel have provided a draft budget for 2017/2018
- 16.8. Colo Trust Presentation Review
 - 16.8.1. Presentation from Joe Carroll from Colo Trust
- 16.9. Edukit Update
 - 16.9.1. Krisell Creager-Lumpkins provided an update on Edukit.
- 16.10. BLPA Alt Add List Item A20 and A23 Discussion re: field
 - 16.10.1. A20 is Sod and A23 irrigation of native areas (note irrigation for native areas would be above ground)
- 16.11. Sanctioned Organization policy - non-compliance
 - 16.11.1. Krisell Creager-Lumpkins shared updates on organizations

17. Action Items

- 17.1. Approval of a Rock Wall
 - 17.1.1. Krisell Creager-Lumpkins motioned to approve the Rock Wall donation contingent on the money being transferred through the Banning Lewis Ranch Foundation. Nicole Book seconds. Nicole Book, Deann Barnett, Krisell Creager-Lumpkins and Alison Hayward approved. Gwendy Hartsell abstained.
- 17.2. Approval of the BLRA Board of Directors Community Use of School Property revision
 - 17.2.1. Nicole Book motioned to Approve of the BLRA Board of Directors Community Use of School Property revision. Alison Hayward seconded. All approved
- 17.3. Creation of Election Committee
 - 17.3.1. Nicole Book motioned to approve the election committee which will be Nicole Book (chair) and Alison Hayward. Alison Hayward seconds. All approved
- 17.4. Approval of joining Colo Trust
 - 17.4.1. Nicole Book motioned to approve the joining of the Colo Trust. Alison Hayward seconds. All approved.
- 17.5. Approval of BLPA Alt Add List Item A20 and A23 Discussion re: field
 - 17.5.1. Nicole Book motioned to approve the addition of A20 (sod) and deny A23 (irrigation of native areas). Alison Hayward seconds. All approved
- 17.6. Sanctioned Organization policy - non-compliance
 - 17.6.1. No action needed

- 17.7. Changes to financial signing authority at the bank
17.7.1. Nicole Book motioned to approve removing Kelly Warren and adding Todd Morse and Shannon Molnar as a signor with the bank. Alison Hayward second. All approved

18. Executive Session

- 18.1. No Executive session requested

19. Future Business

- 19.1. June – Retake the Charter School Board Effectiveness survey
19.2. April Regular Meeting – Second reading and approval of updated policies and approval
19.2.1. BLRA School Board Meetings
19.2.2. BLRA Board of Directors Board Member Access to School Property Policy
19.2.3. BLRA School Board Communications Policy
19.3. April Regular Meeting – Student Handbook Review and Approval
19.4. Records Retention Review – TBD
19.5. April - Gifted and Talented Presentation – beginning of the meeting
19.6. April – Discussion of Transportation Needs
19.7. April – Discussion and approval of updated logos
19.8. April – first reading of Public Participation at Board Meetings Discussion
19.9. May – second reading of Public Participation at Board Meetings Discussion and Approval
19.10. April – Discussion and Approval – Review 2017/2018 Budget
19.11. April – Discussion and Approval - D49 Utilization of Facilities

20. Adjournment

- 20.1. Deann Barnett adjourned the meeting at 12:42 a.m.

DATE: March 21, 2017

//Signed//
Gwendy Hartsell, BOD Secretary