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**Mission Statement:**

*Create a safe, positive environment that fosters intellectual curiosity and a thirst for discovery where students and staff succeed through exceptional programs*

**BOARD OF DIRECTORS REGULAR MEETING MINUTES**

JULY 16, 2019 at Banning Lewis Ranch Academy at 6:15 p.m.

**1. Call to Order**

**2. Roll Call**

2.1. Board Members: Deann Barnett, Krisell Creager-Lumpkins, Treasure Davis, Alexandra Tomei, Matthew Pacheco, Ellen Newberg, Todd Blum

**3. Welcome, Pledge of Allegiance**

**4. Approval of Agenda**

**5. Approval of the Minutes**

5.1. Approval of Special Meeting Minutes, July 11, 2019 Alex Tomei made motion. Matt Pacheco made second. All motion.

5.2. Approval of the previous Regular Meeting Minutes, June 18, 2019. Alex Tomei made motion. Matt Pacheco made second. All motion.

**6. Positive Observations**

6.1 Accel schools awarded BLRA Accel Schools school of the year.

6.2 PTO going Facebook live at their last meeting.

**7. Public Comment - Speakers are limited to 3 minutes and must sign in at the beginning of the meeting.**

7.1. Kayla Pettit, home visits.

7.2. Dana Woods, home visits/round ups.

7.3. Megan Camp, home visits.

**8. Program Highlight – none**

**9. Sanctioned Organizations - Speakers are limited to 3 minutes when presenting in person**

9.1. Stallions Parent & Teacher Club – PTO newsletter is going out. 1<sup>st</sup> fundraiser is spirit wear. 10% goes back to BLRA. Received an update on Fun Run Planning Committee. Mr. Teti is looking for an

allergist and nutritionist. PTO budget has been provided for 2019-2020. Gwendy Hartsell shared board is set up for success.

9.2. Boy Scout Troop 228 - no report this month.

9.3. Cub Scout Pack 228 - no report this month.

9.4. Civil Air Patrol – no report this month.

9.5. Girl Scout Troop – no report this month.

## **10. Standing Committee Reports**     *Speakers are limited to 10 minutes when presenting*

10.1.     Finance Committee Report                      Chair: Krisell Creager-Lumpkins

10.1.a    No call this month.

## **11. BLRAF, Fundraising and Marketing Updates**     *Speakers are limited to 10 minutes when presenting*

11.1.     Representative: Heather Zambrano

11.1.a Heather updated the board regarding Legacy wall. Samples provided. Updated on marketing initiatives taking place. Santa Sprint December 14<sup>th</sup>, 2019.

## **12. BLR Admin Reports**     *Speakers are limited to 10 minutes when presenting*

12.1.     Supporting documentation BLR Admin Report

12.1.a Rob Wilkinson gave update. Trainings have been taking place. A few new hires have been made. Technology is going amazing. Congratulate Tiffany Townsend on an amazing job. Ashley Davis-Lee has been hired as the assistant to the AD.

12.1.b Chuck Shaw updated on Raptor system. Track surface is striped and surfaced. Color coded chart will be provided. Fence is in around the track. PTO breakroom is currently being redone.

## **13. Discussion Items**

13.1.     On Boarding of new board members process

13.1.a Alex Tomei and Treasure Davis to prepare and present to board meeting next month August, 2019.

13.2.     Board Officer Elections.

13.2.a President (run meetings, answer emails, chair of Foundation board and on the school bank account), Vice-President (liaison to sanctioned organizations), Secretary (board minutes and agendas are out and posted) and Treasurer (a monthly finance call).

President- Deann Barnett, Secretary – Alex Tomei, Treasurer – Matt Pacheco, Ellen Newberg – Treasurer, Vice-President – Treasure and Krisell tied for Vice-President.

13.3.     Conduct Strategic Planning Meeting and Annual Board Review. Self evaluations and Annual Board Review to be completed by next board meeting and pushed to next month for discussions.

13.4.     Will get a copy of staff handbook for review to ensure compliance with District requirements and adequacy of performance evaluations.

13.5.     Review board effectiveness survey

13.6.     Back to School night presentation / planning. Deann & Alex will get back to us with information

13.7.     Approve Board Meeting Schedule for the Year  
August 20<sup>th</sup>.

September 17<sup>th</sup>  
October 8<sup>th</sup>  
November 19<sup>th</sup>  
December 17<sup>th</sup>  
January 21, 2020  
February 18<sup>th</sup>, 2020  
March 17<sup>th</sup>, 2020  
April 21<sup>st</sup>, 2020  
May 19<sup>th</sup>, 2020  
June 16<sup>th</sup>, 2020

- 13.8. Round Up Presentation / Table planning  
Deann to follow up on and will email the board an update.

#### **14. Action Items**

- 14.1. Board Officer Elections  
14.1.a Matt Pacheco made motion to elect Deann as president, Treasure as vice-president, Alex as secretary, and Ellen as Treasurer. Todd seconded, all approved.
- 14.2. On Boarding of new board members
- 14.3. Board Meeting Schedule for the year. Alex made motion, Matt seconded. All approved.

#### **15. Executive Sessions**

- 15.1. None requested.

#### **16. Future Business**

- 16.1. Board review - August
- 16.2. Strategic meeting - August
- 16.3. On Boarding – August
- 16.4. Town Hall meeting - August

#### **17. Board Member Communication**

#### **18. Adjournment**

**DATE: July 16, 2019**

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//Signed//  
Alexandra Tomei, Secretary