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**Mission Statement:**

*Create a safe, positive environment that fosters intellectual curiosity and a thirst for discovery where students and staff succeed through exceptional programs*

**BOARD OF DIRECTORS REGULAR MEETING MINUTES**  
AUGUST 20, 2019 at Banning Lewis Ranch Academy at 6:00 p.m.

**1. Call to Order**

1.1. Deann Barnett called to order at 6:03pm

**2. Roll Call**

2.1. Board Members: Deann Barnett, Krisell Creager-Lumpkins, Treasure Davis, Alexandra Tomei, Matthew Pacheco, Todd Blum

2.2. Board Members absent: Ellen Newberg

**3. Welcome, Pledge of Allegiance**

**4. Approval of Agenda**

4.1. Motion to amend agenda to include Approval of Special Meeting Minutes from August 20, 2019

4.1.1. Krisell Creager-Lumpkins Motioned to approve the amended agenda

4.1.2. Todd Blum 2<sup>nd</sup> the motion

4.1.3. All in favor

4.1.4. Motion carries

**5. Approval of the Minutes**

5.1. Approval of the previous Regular Meeting Minutes, July 16, 2019

5.1.1. Krisell Creager-Lumpkins Motioned to approve the amended agenda

5.1.2. Todd Blum 2<sup>nd</sup> the motion

5.2. Approval of the previous Special Meeting Minutes, August 20, 2019

5.2.1. Krisell Creager-Lumpkins Motioned to approve the amended agenda

5.2.2. Todd Blum 2<sup>nd</sup> the motion

**6. Positive Observations**

6.1. Krisell Creager-Lumpkins – back to school bash with PTO and a presence. President being friendly and open and introducing self to families

6.2. Todd Blum – PTO and facebook live with interaction

6.3. Matt Pacheco – Watchdogs kick off well represented and enjoyable evening

6.4. Krisell Creager-Lumpkins – volleyball has 3 teams and is growing

6.5. Deann Barnett – how PTO has been handling so many questions including via social media, being responsive and providing information

- 6.6. Deann Barnett – Thanks to Eric Dinnel for everything he has done seen and unseen, overall staff support as well, and a huge thank you to Eric for how he has been able to support
- 6.7. Krisell Creager-Lumpkins – Eric Dinnel and Dr. Wiggins for shuttling kids, keeping students safe, overall supporting the community in the midst of a storm during release

**7. Public Comment - *Speakers are limited to 3 minutes and must sign in at the beginning of the meeting.***

- 7.1. No one signed in

**8. Program Highlight**

**9. Sanctioned Organizations - *Speakers are limited to 3 minutes when presenting in person***

- 9.1. Stallions Parent & Teacher Club – Emailed financial report with current budget and expenditures
  - 9.1.1. Book fair is running this week – already hit the minimum to get BOGO in the spring
  - 9.1.2. Fall Fest on 9/6/19 6-8:30pm
  - 9.1.3. Fun Run after fall fest – “The Charge” headed up with Mr Brooks and Mr Teti. 4 weeks in total, staff on board. Including donations and community outreach
- 9.2. Boy Scout Troop 228 - No update emailed but have emailed to request space to resume meetings
- 9.3. Cub Scout Pack 228 – Emailed update
- 9.4. Civil Air Patrol – No update emailed
- 9.5. Girl Scout Troop – Girl scouts have resumed meeting

**10. Standing Committee Reports     *Speakers are limited to 10 minutes when presenting***

- 10.1. Finance Committee Report                      Chair: Ellen Newberg
  - 10.1.1. Eric Dinnel – sent unaudited financial files, trial balance, and check register. Todd Morse has joined the overall finance team working remotely supporting Banning budgets and financials. Renee and Robert in OH office are on the accounting team, Kristen is overseeing Renee and Robert. Whole team was on the call. Audit is in progress. Discussed enrollment numbers and budget.

**11. BLRAF, Fundraising and Marketing Updates     *Speakers are limited to 10 minutes when presenting***

- 11.1. Representative: Heather Zambrano
  - 11.1.1. Meetings are being had with Eric, Vanessa, and Heather weekly on Fridays. Marketing is going to increase over the next school year. Social media, tables and being a brand out in the community. Increasing enrollment nights to 2 per grade block. Open tour nights / mornings will be available. Postcards are beginning to drop. Recruiting for K-11 not just high school. New videography and pictures for advertisement.
  - 11.1.2. Meeting next week
  - 11.1.3. Santa Sprint is on 12/14/19 – adding bikes
  - 11.1.4. Bricks website is being built to be sold 100 for 4x8, 200 for 8x8, and sponsors can purchase bricks as well. 2 colors of bricks in addition to the 2 sizes. 1<sup>st</sup> run through Dec 31, 2019. Replica brick for 25 plus shipping.

## **12. BLR Admin Reports** *Speakers are limited to 10 minutes when presenting*

- 12.1. Supporting documentation BLR Admin Report
  - 12.1.1. Admin report emailed
  - 12.1.2. Eric Dinnel reported on enrollment
  - 12.1.3. Eric Dinnel reported on SAC – Kendra England was present and will be the Prep’s representative
  - 12.1.4. Eric Dinnel reported on staffing
  - 12.1.5. Eric Dinnel reported on assessment
  - 12.1.6. Shannon Molnar reported on the Ranch – safety, round up, new training and curriculum, admin is creating “positive touches” with all teachers especially new teachers.
  - 12.1.7. Eric Dinnel reported on the Prep – new middle school project, new curriculum is on the way and ordered, leadership teams with staff are meeting, expressing kudos to the leadership staff who are supporting other staff, fire drill conducted, safety trainings going on at both locations and coordinating both locations in the training and overall aligning of the two campuses
  - 12.1.8. Chuck Shaw reported on facilities – many projects completed including the track, renters increasing with the school year starting back up, call lists for emergencies and crisis manuals updated
  - 12.1.9. Eric Dinnel reported on D49 – including reviewing security requests for information
  - 12.1.10. Eric Dinnel reported on marketing

## **13. Discussion Items**

- 13.1. On Boarding of New Board Members Process
  - 13.1.1. Alex Tomei presented files that met the list recommended. Additional files are being requested and sent including charter, school history, and legal documentation to add to the electronic and paper copies.
- 13.2. September Board Town Hall Meeting Planning
  - 13.2.1. Assessment of need for a town hall
  - 13.2.2. September meeting doing a town hall before the regular meeting at 6pm, start regular meeting at 6:30pm
- 13.3. Board Review
  - 13.3.1. Pushed to next month
- 13.4. Strategic Planning Meeting
  - 13.4.1. Pushed to next month

## **14. Action Items**

- 14.1. On Boarding of New Board Members Process
  - 14.1.1. No action deemed necessary

## **15. Executive Sessions**

- 15.1.

## **16. Future Business**

- 16.1. Senior Capstone draft presentation – discussion item
- 16.2. Board Review
- 16.3. Strategic Planning Meeting
- 16.4. Fall BLA Board Retreat

**17. Board Member Communication**

**18. Adjournment**

18.1. Deann Barnett adjourned the meeting at 8:19pm

**DATE: August 20, 2019**

//Signed//

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Alexandra Tomei, Secretary