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Mission Statement:

*Create a safe, positive environment that fosters intellectual curiosity and
a thirst for discovery where students and staff succeed through exceptional programs*

BOARD OF DIRECTORS REGULAR MEETING MINUTES
SEPTEMBER 17, 2019 at Banning Lewis Ranch Academy at 6:30 p.m.

1. Call to Order

1.1. Deann Barnett called to order at

2. Roll Call

- 2.1. Board Members: Deann Barnett, Krisell Creager-Lumpkins, Treasure Davis, Alexandra Tomei, Matthew Pacheco, Ellen Newberg,
2.2. Absent: Todd Blum

3. Welcome, Pledge of Allegiance

4. Approval of Agenda

- 4.1. Motion to amend agenda to have discussion items of graduation 2019-2020 and capstone project presentation moved to program hi-light
4.2. Motion to amend agenda to add discussion and action items for accepting Ellen Newberg's resignation from the board and electing a new treasurer
4.3. Motion to amend agenda to add to discussion and action items clarifying statement for uniform items
4.3.1. Matt Pacheco made the motion for all, Krisell 2nd, all approved

5. Approval of the Minutes

- 5.1. Approval of the previous Regular Meeting Minutes, August 20, 2019
5.1.1. Matt Pacheco made the motion for, Krisell 2nd, all approved

6. Positive Observations

- 6.1. Deann Barnett applauded the BLPA admin for the letter sent for her daughter and the impact it had on her daughter. Expressed gratitude for all the staff and the way they are leading the school.
6.2. Treasure Davis acknowledged Rob Wilkinson and other staff for their support in leading junior students as a parent and their input
6.3. Treasure Davis acknowledged PTO's fall fest and despite the rain it was a high turnout and pie in the face was so much fun for the students
6.4. Treasure Davis acknowledge the support for team sports and enjoyment of the sports teams here
6.5. Matthew Pacheco acknowledge the staff and the way they acknowledge the students
6.6. Alexandra Tomei acknowledged the staff for the way the see the students for who they are not just the behavior they may or may not exhibit

- 6.7. Ellen Newberg acknowledged that during a difficult moment her teacher reached out and expanded upon the support that is required and going above and beyond caring for the child.
- 6.8. Ellen Newberg appreciates the boards ability to have an open door policy and listen to any and all needs presented

7. Public Comment - *Speakers are limited to 3 minutes and must sign in at the beginning of the meeting.*

- 7.1.
- 7.2.

8. Program Highlight

- 8.1. Wayne Patterson presented on behalf of Herff Jones for graduation
 - 8.1.1. Provided brochures for graduation items including caps / gowns, class rings, announcements, etc. Presented direct offerings that is already put together for SandCreek as an example style and package. Emphasized tradition and vision and how these items carry the vision. Meeting on Thursday with Dr Wiggins and Prep admin to begin the process for graduates in 2020
 - 8.1.2. Discussed cords, stoles, and other options
 - 8.1.3. Special Meeting scheduled for Tuesday the 24th at 6:45pm to address approving the proposal
- 8.2. Graduate capstone project presentation
 - 8.2.1. Presentation and handouts provided by Erica Thompson, BLPA counselor
 - 8.2.2. Focus for this capstone project will be focused on engaging them in the future, their college or post high school career and schooling choices
 - 8.2.3. Timelines presented including introductions in spring of junior year, job shadowing contacts in fall of senior year followed by job shadowing, research paper and visual aids in spring senior year followed by the presentation night
 - 8.2.4. Goal of 15 students per advisor as the students move through the capstone project
 - 8.2.5. House period is being considered for an opportunity for the Capstone project as well as other senior needs like college applications etc “House Advisement Period”

9. Sanctioned Organizations - *Speakers are limited to 3 minutes when presenting in person*

- 9.1. Stallions Parent & Teacher Club – Email update sent with updated financials
- 9.2. Boy Scout Troop 228 - Email update sent
- 9.3. Cub Scout Pack 228 – Email update sent
- 9.4. Civil Air Patrol – No report sent
- 9.5. Girl Scout Troop – No report sent

10. Standing Committee Reports *Speakers are limited to 10 minutes when presenting*

- 10.1. Finance Committee Report Chair: Ellen Newberg
 - 10.1.1. Call today, audit has been ongoing. Confirmed today that the audit went smoothly this year. New items on CDE on financial transparency. Monthly actuals are on track currently. Enrollment was based on 1441 and we are at 1440 with 158 additional per pupil having the budget look on track. Discussed the new charter academies coming into the area in the upcoming years.

11. BLRAF, Fundraising and Marketing Updates *Speakers are limited to 10 minutes when presenting*

- 11.1. Representative: Heather Zambrano
 - 11.1.1. Enrollment is being watched closely, 10k postcards went out. Switchbacks here night was an event that we participated in. New photos and videos being take and prepared. Signage is moving. Website is on the list to review and address. Brink link is live but not yet reported how many bricks have been sold. Meeting with Oakwood homes this week for funding.
 - 11.1.2. Discussion traditions as we move forward. 5th to 6th grade, 8th to 9th grade. Enrollment nights being an event not just info gathering

12. BLR Admin Reports *Speakers are limited to 10 minutes when presenting*

- 12.1. Supporting documentation BLR Admin Report
 - 12.1.1. Admin report emailed
 - 12.1.2. Eric Dinnel reported on attendance, very high
 - 12.1.3. SAAC first meeting tonight, looking at MLO funds
 - 12.1.4. Fully staffed minus one crossing guard
 - 12.1.5. Rob Wilkinson presented on technology
 - 12.1.6. Rob Wilkinson presented on Concurrent Enrollment, 56 kids qualified for second semester. Enough students currently to offer 3 college courses on campus. Juniors is 54% concurrently enrolled, 36% of sophomores. Some freshmen have qualified and are working through the process to make sure it is appropriate
 - 12.1.7. Eric Dinnel reported on the Ranch, teaching and engagement is top. Benchmark assessments done, teacher walkthroughs happening weekly, D49 security is coming in to assist with security training. Intervention groups are being assessed for. The Charge has started and is ongoing. Data driven instruction
 - 12.1.8. Dr Wiggins reported on the prep. Fully staffed, working to align curriculum and unpack the standards including based on CMAS scores. Homecoming week Oct7-14, Homecoming game on the 14th at 4pm, dance on the 11th 7-10pm. Student subcommittees planning the dance. Homecoming shirt design being created and each student will get a shirt according to grade. Fire drill recently, all clear was given in less than 6 minutes. 8th grade football team is undefeated, high school team is 2-1.
 - 12.1.9. Chuck Shaw reported on facilities. Multi use building for track and field was built. Drainage problems are still working on a resolution. Friday the 20th hosting first cross country meet.
 - 12.1.10. D49 updates presented by Eric Dinnel

13. Discussion Items

- 13.1. Graduation for 2019/2020 school year
 - 13.1.1. Reaching out to the family to determine what the student would like. Moving at the end of the year, has enough credit hours to graduate in Spring of 2020. Pep Rally discussed if the family is comfortable, Rob will touch base with family.
- 13.2. Board Review – pushed to next month
- 13.3. Strategic Planning Meeting – searching for facilitator
- 13.4. Fall BLA Board Retreat – searching for facilitator
- 13.5. Ellen Newberg resignation
 - 13.5.1. Expressed sadness over resignation due to relocation
- 13.6. Appointment of Treasurer position
 - 13.6.1. Discussed that Matthew would be the most appropriate choice. No objections raised.

13.7. Clarifying Statement for Uniform Items

- 13.7.1. In the past, there was a curtailed and shortened version of the dress code so as not to be overly specific. In review, there may be some missing info that needs to be clarified. In order to prevent conflict with administrators and kids / families, statement should be issued.
- 13.7.2. Proposed language: “All uniform items will be plain/solid in color (no patterns, color combinations, etc.) unless otherwise specified in the handbook, to include but not limited to spirit wear or plaid skirts from approved vendors. As always, the BLA staff with support of the BLA board reserves the right to deny at its discretion, any item that is noticeably different in color, style, or fabric. Thank you as always for your support of Banning Lewis Academy”
- 13.7.3. Discussed that we should reference this from the dress code on page X.
- 13.7.4. Proposed to make the overarching statement with the consideration that a clothing logo less than the size of a quarter. Adding “with the exclusion of logos that are less than a quarter size”
- 13.7.5. Will need to be addressed during the annual student handbook review
- 13.7.6. Discussed reviewing with a lawyer to ensure that the rules are clear

14. Action Items

- 14.1. Ellen Newberg resignation
 - 14.1.1. Krissel Kreager-Lumpkins made the motion for, Matthew Pacheco 2nd
 - 14.1.2. No discussion
 - 14.1.3. Yes: Matthew Pacheco, Krisell Kreager-Lumpkins, Deann Barnett, Treasure Davis, Alexandra Tomei No: none
 - 14.1.4. Abstain: Ellen Newberg
- 14.2. Appointment of Treasurer position
 - 14.2.1. Krisell Kreager Lumpkins made the motion for Matthew Pacheco to take treasurer position, Treasure Davis 2nd
 - 14.2.2. No discussion
 - 14.2.3. Yes: Matthew Pacheco, Krisell Kreager-Lumpkins, Deann Barnett, Treasure Davis, Alexandra Tomei No: none
- 14.3. Clarifying Statement for Uniform Items
 - 14.3.1. Unable to approve tonight, will be reviewed at upcoming meetings post review with lawyer

15. Executive Sessions

- 15.1.

16. Future Business

- 16.1. Approval of graduation items and letter jacket orders
- 16.2. Board Review
- 16.3. Strategic Planning Meeting
- 16.4. Board Retreat - Fall

17. Board Member Communication

18. Adjournment

- 18.1. Deann Barnett adjourned the meeting at 9:50pm

DATE: September 17, 2019

//Signed//

Alexandra Tomei, Secretary