

Banning Lewis Ranch Academy
School Accountability Committee (SAC) Agenda

Monday March 14th, 2021 at 6:00PM

Location: BLRA Library and Zoom

Call Meeting to Order at 6pm on Monday, March 14th

1. Roll Call

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| a. Guin Leeder - President | h. Athena Rehorst | n. Andrea McLeod |
| b. Todd Blum – Secretary | i. Rick Dahlman | o. Danielle Johnson |
| c. Matt Harding | j. Amanda Rigby | j. Kevin Clark |
| d. Paul Miller | k. Dawn Engebrecht | k. Sara Clark |
| e. Julia Sulit | l. Trevor Little | |
| f. Wendy Gearheart | m. Rick Dahlman | |

2. Approval of Agenda

Paul Miller motions to approve agenda; Wendy Gearhart seconds; Agenda approved unanimously

3. Approval of Previous Meeting's Minutes, February 7th, 2021

Paul Miller motions to approve agenda; Ms Rehorst seconds motion; approved unanimously

4. Special Guests: For April, IT & communications rep to inform on engagement topics (calendar, webpages)

5. Discussion Items

5.1. Overview of Mental Health support to students (Mr. Dahlman, Ms. Rehorst)

a. Mr Dahlman remarks: Each level K-5, 6-8, 9-12 is fully staffed with 2 counselors per level with referral process. Parents or students can fill out google form and counselors loop back. There are classroom lessons in Social and Emotional Learning (SEL), Second Step program, and vetted research curriculum in SEL. Finding staffing has been a struggle but we are fully staffed now. Program encourages relationship building in the classroom. Relationship-first stance, make students feel welcome, referral processes from teachers for needs, liaisons at the district level, and consultation services (Jason White is POC at D49). District will push initiatives into schools around trauma and informed care. Capturing Kids Hearts likely coming in the fall, to include training with all teachers. "If you have a child's heart you have their mind." Ms Rehorst: It really helped getting another HS counselor, regular check-ins with select students who need it, looking at more explicit SEL curriculum for next year (HS teachers looking for a different program like Ruler)

b. Question: Is there an area where students can go to have a space for themselves? Answer: If a student is presenting emotionally, we would NOT restrict them from taking a timeout, such as going to the student services center. Help at student level, open door policy at admin offices.

c. Question: How does SEL occur? Answer: Pre-scripted curriculum presented weekly, working on improving the intentional structured time (e.g., Stallion time at MS and HS).

d. Comment: students can request time, teachers know to allow them time to work alone, increase space

e. Question: What is the program for military students? Answer: Currently no Military Family Liaison Counselor (MFLAC), no one has been assigned. That's not a position BLRA hires for, but the base assigns.

5.2. Special Education and IEPs (Mr. Dahlman, Ms. Rehorst)

a. Mr Dahlman: Special Ed is contracted thru D49, paras and teachers. Employees of D49 work with us onsite but do have district-oriented activities occasionally. Next year, district is looking for charters to hire their own SpEd staff. The qualification process to an IEP is via 1) a student is enrolled with an existing IEP and the team adjusts it as needed, or 2) student qualifies within the Multi-Tiered System of Support (MTSS). When a student presents struggles academically or behaviorally, they can be referred and will work through MTSS and

see interventions and evaluate their responses (impulse-control). Address how to close the gap, track for 6 weeks, continue or do add actions. Will need our own staff in 2023-24 (and own nurse and food service).

b. Ms. Rehorst: When on the IEP they have accommodations or modifications in or outside the classroom (pull-out, push-in instruction within the class). Our teachers track the accommodations and steps taken, to ensure students are getting fidelity on implementation of the plan. The 504s are managed by the counseling department. Request parents communicate with teachers and admin to ensure all understand the accommodations. Working with other charters to find options for shared services across multiple charters.

c. Comment: Parent attended D49 SEAC, they discussed idea of outside consultants coming to schools, Substitutes need to know how to follow IEPs. Speakers and training available (D49 arranges for the training).

5.3. Updates from Subcommittee on Surveys (Ms. Rehorst)

a. Reviewed Preliminary results of Culture Survey: Survey will be shut down 18 March. So far 24 students have taken it. Fixes needed: Need to determine how to fix the survey so multiple kids can take the survey from the same link, parents can answer for different student experiences. Recommend having the kids answer the survey during Stallion time or other time while kids are onsite. Recommend a survey booth at Parent-Teacher conferences. Recommend more comment boxes, one after each question as appropriate.

b. Way Ahead: Continue to collect data on this survey through 18 March, bring full results to Survey Subcommittee. Make conclusions and develop follow-up questions. For this survey, make fixes for multiple entry problem; ways to improve how many people take the survey. Survey subcommittee to meet April 4th at 5:00 pm, to review climate results and plan next survey (May: Key Points, Did We Improve, Feedback).

c. Discussion on parent engagement topics for the whole school: S'mores difficult with links, need a better calendar for the whole school. Need to look at website organization (BLRA sites, alternative sites). Need to reach out to school IT support. Ms Rehorst to add this topic to tomorrow's Operations meeting.

5.4. Updates from the Subcommittee on Safety and Security (Mr. Miller)

a. Results of Security Survey: Reviewed the survey results, attended interviews with three security companies for security personnel and reviewed the companies' proposals. Funding has been approved for this year (July-through June) using MLO funding. CSPD and EPC SROs are not available, nor D49. Therefore, the school will contract with a private company. Three experienced companies were interviewed.

b. Way Ahead: Security Subcommittee to evaluate proposals (Cascadia, DC Securities, and Rupp Investigations) and select a contractor. Subcommittee will be able to interview individual candidates, companies are willing to run that person thru D49's vetting process. Parent Comments: Need to look at LEXIS/NEXIS community crime map database access (shootings, drug abuse, assaults, arrests). Developing relationships between kids and security personnel will be important. Consider if that security person can patrol nearby parks as well. PTO runs the WatchD.O.G.S. program to provide additional support to the school. Safety and Security Subcommittee will assess broader security initiatives after resolving security personnel issue.

5.5. Parent and Family Engagement Plan (Mr. Harding)

a. Edited & approved: Paul Miller motions to approve; Julia Sulit seconds; approved unanimously

b. Mr. Harding comments: S'mores updates info is needed by Thursday. Calendar info can be added to that running calendar visible within S'mores.

c. Mr. Dahlman: Admin considering new parent engagement activities. Info to follow later.

d. School calendar needs to be consolidated across school. This will be an effort to pursue in the future.

5.6. Principal Feedback (Evaluation) (Ms. Leeder): Draft document not ready. Will discuss in April's meeting.

5.7. Mill Levy Override (MLO) fund expenditures. (Technology, safety, compensation)

a. Mr Dahlman requested \$42,733 to complete outfitting of BLRA Clever Touches. BLPA has 1-to-1 Chromebooks, TVs. Paul Miller motions to approve; Sara Clark seconds; approved unanimously.

5.8. D49 Charter Review, Identify SAC Opportunities for Improvement (Ms. Sulit)

2021-2022 BLA SAC Meetings: Aug 16 2021, Oct 11 2021, Dec 13 2021, Feb 7 2022, Apr 11 2022

- a. Admin-Board of Directors-ACCEL has a spreadsheet of tasks, need to know what tasks are the SAC's
- b. Address Instructional design comment during the Student Performance and UIP review
- c. Mission and Vision topic ties to Parent Engagement efforts
- d. Curriculum topic: if admin identifies a need to purchase curriculum, and then the SAC could advocate with respect to its Financial Emphasis List. Admin has worked to standardize curriculum in the past few years.
- e. Staff Retention, Prof. development: Can SAC put a member on the Staff Retention Subcommittee?
- f. *Principal Evaluation (SAC statutory responsibility)
- g. *Finance recommendations on general funds, enrollment numbers (SAC responsibility)
- h. Policy and procedures, optional and informal review to garner comments from external members
- i. Board elections – parent engagement topics, need to let community know the timeline

5.9. Notes from January DAAC Meeting (Ms. Bell, Ms. Leeder)

- a. February DAAC, Ms Bell: D49 looking at one-time supplemental pay for employees; Adding anniversary payments every 5 years in \$250 increments and will be backdated. Short discussion about how to get more involvement in SAC: tell people what SAC does, give more info to prospective people, tell people who will be there (principals) so they know they can engage with school leaders. Recommend a PTO liaison.
- b. March DAAC, Ms Leeder: D49's Chief Operating Officer Pedro Almeda discussed the district's security initiatives, content has been sent to Safety and Security Subcommittee members.

5.10. Open Forum, Questions, Comments

- a. Question about the Board presentation of the "Blitz" model: Admin is talking with the Board about implementation of that type of program, Admin will speak to the Board and ACCEL; parents concerned about effects on low-performing kids; admin team is on board with the concept of frequent formative assessments; several SAC stakeholders did not agree with the concept of public posting of student results.
- b. Parent brought a letter about Board member malfeasance he received in the mail. Someone used the BLPA address as the return address. The letter was unsigned and did not substantiate the information. The letter recommended recalling the Board of Directors. Parent is concerned that someone is reaching out to his address but not willing to appear in person.

5.11. SAC Remarks to Present to the BLA Board of Directors in March

- a. Request SAC member be added to the Board's pillar subcommittees to provide resources, keep SAC informed, as these pillars represent SAC priorities in the Financial Emphasis Areas List (Dec 2021 minutes).
- b. No SAC member able to attend the Finance subcommittee meetings
- c. Request the Board provide drafts of policies for review to the community

6. Future Business:

- a. Principal feedback/evaluation; SAC bylaws, parent engagement topics, Finance recommendations

7. Adjournment at 9:26