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Mission Statement:

Create a safe, positive environment that fosters intellectual curiosity and a thirst for discovery where students and staff succeed through exceptional programs

BOARD OF DIRECTORS REGULAR MEETING MINUTES

MARCH 15, 2022 AT BANNING LEWIS RANCH ACADEMY at 6:00 p.m.

1. Call to Order

1.1. Heather Zambrano called to order at 6:33pm

2. Roll Call

2.1. Board Members: Deann Barnett, Krisell Creager-Lumpkins, Matthew Pacheco, Heather Zambrano

2.2. Planned Absent: Alexandra Tomei

3. Welcome, Pledge of Allegiance

4. Reading of the Mission Statement

5. Approval of Agenda

5.1. Matthew Pacheco motions to approve the agenda, Deann Barnett seconded.

5.2. All approve, motion carries

6. Approval of the Minutes

6.1. Approval of the previous Regular Meeting Minutes February 15, 2022

6.1.1. Matthew Pacheco motions to approve the regular meeting minutes from February 15, 2022, Deann Barnett seconded.

6.1.2. All approve, motion carries

7. Positive Observations

7.1. MP valentines dance was nice to see, starting off traditions.

7.2. DB fall sports were great but fun to watch boys bball make it to quarter-final, McKenzie got of the league

7.3. HZ All teachers were engaged in conferences for students

7.4. KCL I think our town halls were amazing

8. Public Comment - Speakers are limited to 3 minutes and must sign in at the beginning of the meeting.

8.1. Tymm Hoffman: Parent of student at Banning (8 years). TH gives quick background on him here. Has 3 kids here, middle kid left in large part due to racism. Every year had to deal with racism-bad stuff. Had various approaches to dealing with it, even had to file a police report. Kids asked to bear burden of

hate. He invited press, tired of having conversation in private. House vandalized, trespassed, called Marxist, etc. Strong belief that implicit bias if not full-on racism was on display from recent events involving admin and parents. Had convos with accel, d49, ACLU, and OCR.

- 8.2. Camila Egan and Tayla Gale: student asked question how communication is handled with admin and higher up power. Racism happens but the way it is handled at this school is not okay. She has been going here since K and wants to be involved in what school does.
- 8.3. Madyson Torres: Want to talk about the way admin and students have been acting. Understand we can't control how they behave but they are seeking a more positive response from admin. The other students don't understand.
- 8.4. Meron Hoffman: feels like we can get a better response from admin, students, and everyone. Admin should have a positive reaction to things they are doing and a more proactive response. Mr. D is definitely trying, but maybe educate admin and teachers on more things.
- 8.5. Vaeh Crain: at the beginning of year she made friends and did activities and sports. But while doing cross country was told that "she was very slow for a black girl." Concerned that our AD hired a coach that would say such things and our AD allowed that to happen. Experienced racism stuff over zoom. Has been pointed out at the school for "not being black enough". Admin doesn't think its that serious because of how light colored she is. Dress code seems to be the most important thing to them and all they are thinking about right now. Kids get picked on for everything, multiple issues. It gets reported to them over and over, but it is not a priority or serious to them.
- 8.6. Ruth Moore: school liaison at SSFB. Here to help military connected students. Here to ensure there is a quality, well-rounded education in unique military lifestyle. Outreach, Advocate, Partnership-3 avenues of engagement. Ruth.moore.1@spaceforce.mil. Reach out if we need anything, grant opportunities, etc.
- 8.7. Matt Harding: wants to know when we are doing the election and how many seats are appointed and how many are elected. Is going to go door to door, maybe send out a flyer. Spread the word, text, others.
- 8.8. Justin Blackburn: wanted just to come talk in in a community that he has lived in for 6 years. A few years ago, one of his sons passed away, struggling from bullying and racism. He is half Native, decided to take his own life to end pain he was in, would never want to see anyone go through that. His hope is to see firm protocol with racist terminology, hate speech, how many incidents need to be reported and at what stages? Is there a certain number of times teachers should be notified before it is elevated to next channel? It is difficult to feel comfortable to talk to people, a clearer protocol for staff and student would prevent problems in the future.

9. Program Highlight

- 9.1. None

10. Sanctioned Organizations - *Speakers are limited to 3 minutes when presenting in person*

- 10.1. PTO – Update provided to board email
- 10.2. BLA Booster Club – Update provided to board email .Address Booster Club about having meetings offsite.
- 10.3. Boy Scout Troop 228 – Update provided to board email
- 10.4. Cub Scout Pack 228 – Update provided to board email
- 10.5. Civil Air Patrol – Update provided to board email
- 10.6. Girl Scout Troop – Still working on formalizing a group

11. Standing Committee Reports *Speakers are limited to 10 minutes when presenting*

11.1. Finance Committee Report

Chair: Matthew Pacheco

- 11.1.1. Financial came out and our PPR is 1673 for student @ \$8590. (double check numbers with Matt) Changes that look different. Esser III is still zero'd. HVAC has not been approved, have special permission to wait and use on HVAC. Percentages are somewhat the same as they should be. Cash is at 10, 500,000 (double check numbers with Matt). Days Cash on hand, 208 days. We will need to do another amended budget before end of year (prob April or May), primarily for 2nd floor reno. Some movement with line item for security monies.
- 11.1.2. Proposed budget, D49 stated there may be an increase for PPR, maybe \$200-300. Had MLO carryover from Fall, decreasing after allocation to 200K after carryover. 13 fulltime staff will be funded by grant money, and instructional coach. CE credits for proposed budget. Transportation is a due out, placeholder for 30K.
- 11.1.3. Payroll fees brought up by Krisell again. Has been asking about the legitimacy of payroll fees for one year. Last year was not approved first time, extra meeting to address and was pressured to approve for continued operations (with expectation to resolve and discuss with Accel in the future). October's approval (with payroll fees still in questions) to meet district requirements in addition to our review submission. Now is the time to resolve. Krisell sent questions last school year, Accel sent a presentation, and Krisell prepared a rebuttal for charges. Accel believes charges to be outside the management agreement, as a reimbursable cost. Per the contract/management agreement, costs for services should be reasonably included (new hire data entry, offer letter drafting and issuing, handbook policy acknowledgement, process qualifying life events, etc.). In the event that the payroll fees are in fact justifiable-they would be considered a "reimbursable expense;" per the contract, "All such Reimbursable Costs shall be approved in writing in advance by the Board, and ACCEL shall not be reimbursed for Reimbursable Costs unless such Reimbursable Costs are approved by the Board."
- 11.1.4. Continued concern around payroll fees were discussed. Questions will be sent to accel for clarification. Reiterated objection to payroll fees. Finance committee will reach out to Accel
- 11.1.5. Patti presents and explains document (in email to the Board).
We are working on the budget, it is a collaboration, we are working through changes. This budget was not meant to be an end all be all, this is a communication and partnership. Timeline: intention is to present the next version at a special meeting for the 22-23 budget, Be able to vote/approve on April meeting.

11.2. School Accountability Committee (SAC) Chair: Guin Leeder

- 11.2.1. SAC met last night. Talked about mental health and how they will address it. Talked about support form military students. Talked about SPED and support and how staff, counselors and teachers will address. Heard about surveys from subcommittee, will have reminders at PT Conf. Safety and Security subcommittee, did survey with strong remarks about the importance of security personnel. Approved parent and family engagement plan, MiLlevy override approved to outfit with touch screen tvs/smart board. Looked at D49 charter review report, particularly SAC responsibilities like principal evaluation. Cannot attend finance committee call. Want to get into the review cycle. Presentation of Blitz model, feedback from admin, had concerns of public posting of student results. Sac remarks, SAC has interest in some charter review findings and would

appreciate if SAC is invited to a subcommittee if there is one. SAC would appreciate seeing drafts of policies and provide comments.

11.3. Election Committee Deann Barnett, Alexandra Tomei, Heather Zambrano

11.3.1. Intention is to have the documents blasted out tomorrow preferably. Submission period for application will go through March 29th at 330p.m. Email and hard copy must be submitted before deadline. All candidates have to be eligible for probably remote interview the first week of April. Possibly election would go from 11-13 with a tally at a regular meeting Meeting - TBD. July 1 new members take their seats, but it is the intention to do onboarding and training with the Board.

11.4. Policy Committee Krisell Creager-Lumpkins, Matt Pacheco

11.4.1. Enrollment policy for approval. No recommendations/changes. Meeting policy, previously approved. Added clause about conflict/resolution to meet the recommendation of District of 49 “policy governance” clause. No recommendations/changes. Community Use policy. Updated policy to reflect current pricing, updated rental sites (cafeteria/kitchen, track/field, etc.), replaced ambiguous verbiage (building administrator or designee) with “facilities director.” No recommendations/changes. Bylaw revision. Added prerequisites/guidelines about officer positions. These guidelines are something that the board has talked about implementing for a few years. With many vacancies coming up, and some tenured Directors remaining, a proper succession plan must be implemented including setting up new directors for success and setting expectations of leadership with standing directors. Though prerequisites/guidelines are set forth, verbiage includes actions that can be taken if prerequisites cannot be met. Revision is intended to harness the expertise of standing directors and encourage the growth and longevity of new directors. Recommendation for change in proposed verbiage to change word “repeal” with “overridden” for the current one-year officer term.

12. BLAF, Fundraising and Marketing Updates *Speakers are limited to 10 minutes when presenting*

12.1. Representative: Heather Zambrano

12.2. 220 new enrolled, 1363 return. Budget had 1700 kids (as of last Friday)

13. BLA Admin Reports *Speakers are limited to 10 minutes when presenting*

13.1. Supporting documentation BLA Admin Report

13.1.1. Cassie-shout out to literacy week, Jenna Bell and PTO. Rescheduled 3rd grade celebration night, will have in early April. Celebrated LOI at District level, received really good feedback and received praise. Leadership teams are defining Banning ed model, aligning pillars, etc., from feedback from D49 review. Next meeting is tomorrow. Preparing for CMAS testing. Mr. Hines has been a great support. Getting ready for parent/teacher conference. Met with CKH people and are good to go. Prep choir performing at Ranch

13.1.2. Rick: Colo charter Conf was great. Learned about making data-informed decisions. Developing dashboard. Thinks doing very well in the absence of executive director. Build it , use it, grow it (model) to make data-informed decisions. Preparing for PT conference. In response to charter review, we are defining instructional pillars (draft mode), going to strategically build collaborative process, instructional design around gradual release model, 7-steps, culture (ckh, pbis, lead, etc.)

bringing back celebration of learning nights. Achievement is major priority-short cycle assessments and such.

- 13.1.3. Athena: shout out to Rob and Jen for work on CMAS, PSAT, SAT. Got approved for part-time choir teacher. Rob is almost finished with CE interviews. Transitioning individual meetings to counselor. Had a 21% E increase for classes. 3 last year to 14 kids this year for Career Start. Athena and Jordan attending a job fair over spring break. Starting a no place for hate program at 6-12. Met with instructors and coaches, and get something that's needed at the school.

14. Discussion Items

14.1. Approved Vendor – Logo / Gym Wall

- 14.1.1. Only spoken with fast signs, do not have a quote. Booster does not have an idea of price. They will need to get multiple bids. Asked where pennants, flags, and sponsorship would go, Booster is also concerned. Talked about BLPA and Caydee also is concerned over that. Also brought up our linear logo and what that would look like in the floor. Are they open to doing the seal in the middle instead. EPA doesn't not allow our type of sealant. We now have to use a type that requires more prep and is twice the price. We need to account for cure time.

14.1.2. Some does not feel its ready

14.2. Enrollment Policy

14.3. Meetings Policy

14.4. Community Use Policy

14.5. By-law amendment / revision – Replace the word “repeal” with “overridden” for the current one-year officer term

14.6. High School Course Catalog

- 14.6.1. The newest addition has the astronomy and earth science course should be semester course not year long like the old one.

- 14.6.2. Since we have the designation of academic/non academic electives, is there a place to make that understood. Want to be sure we are taking the classes that meet the course plan. There is some description in the subject itself, and the obvious core subjects, but some will need updating. Have discussed that forensics (only) could be counted as a restricted elective if student needs restricted elective (per principal discretion).

14.7. Head of School / Executive Director Search Update

- 14.7.1. We had one candidate who withdrew their application, still seeking another candidate.

14.8. Accel Evaluation

- 14.8.1. The accel eval survey went out and has low participation. Please make it aware to staff and tell them to participate. We will use this as additional insight for our own evaluation

14.9. Field Trips Update

- 14.9.1. Transportation and covid have been an issue but we are in the stages of doing more next year.

14.10. BLPA – Remodel a

- 14.10.1. Rationale: as we have grown some of the space can be better utilized. There is unused space in the media center and we need more office space for a philosophical change of more student services and not just counseling. Restorative practices concept, you need to take into a whole account. Want to move Ms. Altman into counseling. Want to house like people in one area. Downstairs is SPED classroom with a 12 person capacity. Space better utilized as a full classroom. Want to use for Math for 6 classes/2 sped classes per day.

- 14.10.2. Mr Shaw: downstairs is not taking out two offices and miking it one large room, it is opening up the current work room to a larger classroom. Will house about 25 kids. Many people don't have capacity are high-bidding. Businesses in many places are going through the same thing. District is working with a contractor that has a standard pricing structure for certain jobs. Going to repurpose some doors to save money and got a really good quote (sent to board). Potential start mid may and end mid July. Since it is in the line item of the budget and not asking for any additional monies, go ahead and engage.

15. Action Items

- 15.1. Approved Vendor – Logo / Gym Wall
15.1.1. Tabled until next meeting
- 15.2. Enrollment Policy
15.2.1. Matthew Pacheco motions to approve the enrollment policy presented, Deann Barnett seconds
15.2.2. Discussion
15.2.2.1. None
15.2.3. Vote Yes: Deann Barnett, Krisell Creager-Lumpkins, Matthew Pacheco, Heather Zambrano
15.2.4. Vote No: None
15.2.5. Motion carries

16. Executive Sessions

- 16.1. None requested

17. Future Business

- 17.1. Handbooks – first read in April meeting-(discussion item)
17.2. Present red line version and behavior matrix 10 days prior and be prepared for questions (discussion item)
17.3. Meeting Policy (for action)
17.4. Community Use Policy (for action)
17.5. Bylaw revision (for action)

18. Board Member Communication

- 18.1. Bus concerns, still having major issues. Doing some side work and may considering having some 15-pack vans for a solution. More to follow.

19. Adjournment

- 19.1. Heather Zambrano adjourned the meeting at 8:48pm

DATE: March 15, 2022

//Signed//
Alexandra Tomei, Secretary

