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Mission Statement:

Create a safe, positive environment that fosters intellectual curiosity and a thirst for discovery where students and staff succeed through exceptional programs

BOARD OF DIRECTORS SPECIAL MEETING SESSION Minutes
FEBRUARY 1, 2022 at BANNING LEWIS RANCH ACADEMY at 8:30pm.

1. Call to Order

1.1. Heather Zambrano called to order at 8:41pm

2. Roll Call

2.1. Board Members: Deann Barnett, Krisell Creager-Lumpkins, Matthew Pacheco, Heather Zambrano

2.2. Planned absent: Alexandra Tomei

3. Welcome, Pledge of Allegiance

4. Reading of the Mission Statement

5. Approval of Agenda

5.1. Matthew Pacheco motioned to approve the agenda adding section 6 (adding public comment), section 7.3 (discussion item for enrollment policy), and add an executive session (conversation with our attorney), Deann Barnett 2ndd

5.2. All approve, motion carries

6. Public Comment

6.1. None signed in

7. Discussion Items

7.1. Interim Principal Title

7.1.1. Addressed during work session

7.2. Enrollment Caps

7.2.1. Addressed during work session

7.3. Enrollment Policy

7.3.1. The enrollment policy needs to be reviewed, it appears that there are either some inaccuracies, or unclear points. Policy committee needs to work with the internal team (enrollment team) to clean up confusion about waitlist and priority numbers. There seems to be an issue whether a student can “leapfrog” another on the waitlist due to their priority (#1 living in the neighborhood, etc.)

- 7.3.2. Originally the policy was aimed to limit the amount of backfill. We could keep and adjust with Priority 2 and 3, etc. to prevent leap frogging of waitlist vs. priority- it appears the only priority after Oct. 1 was priority 1's.
- 7.3.3. does not have a preference on the policy necessarily, just wants it to be clear to be able to communicated to families
- 7.3.4. wants to be sure to communicate policy to builders so there is no misinformation to community members and future families
- 7.3.5. doesn't want us to drop neighborhood priority (priority 1), feels it should remain-which it does because that is in our charter

8. Action Items

8.1. Interim Principal Title

- 8.1.1. Matthew Pacheco motions to remove the interim title, making Athena Rehorst the High School Principal, Deann Barnett 2nd'd
- 8.1.2. Discussion: None
- 8.1.3. Vote Yes: Deann Barnett, Krisell Creager-Lumpkins, Matthew Pacheco, Heather Zambrano
- 8.1.4. Vote No: None
- 8.1.5. Motion Carries

8.2. Enrollment Caps

- 8.2.1. Matthew Pacheco motions to make the enrollment caps as follows, Deann Barnett 2nd'd:
 - 8.2.1.1. "K: 115 cap/120 max buffer; 1st: 130 cap/135 max buffer; 2nd: 130 cap/140 max buffer; 3rd: 135 cap/145 max buffer; 4th: 135 cap/145 max buffer; 5th: 135 cap/145 max buffer; 6-8 (MS): 450 cap/504 max buffer; with 150 cap per grade level/ 168 max buffer per grade level; 9-12 (HS): 648 cap/720 max buffer; with 162 cap per grade level/ 180 max buffer per grade level; with the intent to fill to "max buffer" until the 1st day of school, and backfill to the "cap" the remainder of the year"
- 8.2.2. Discussion:
 - 8.2.2.1. Conversation regarding doesn't think we should differentiate with class sizes because of differing ability levels, should leave discretion to principals to determine the allotment of students per grade within their MS/HS total caps/buffers
 - 8.2.2.2. Conversation regarding feels like it needs to be a little more black and white for the enrollment team, the effort is far beyond just a number and requires clear direction for everyone
 - 8.2.2.3. statements regarding not being specific could cause an overenrollment in one grade, could create a bubble, can impact master scheduling, course catalog, staffing, etc. and states (after confirming) the principals prefer the number to be busted out per grade level, not just MS/HS cap/buffer totals
- 8.2.3. Matthew Pacheco motions to remove the interim title, making Athena Rehorst the High School Principal, Deann Barnett 2nd'd
- 8.2.4. Vote Yes: Deann Barnett, Krisell Creager-Lumpkins, Matthew Pacheco, Heather Zambrano
- 8.2.5. Vote No: None
- 8.2.6. Motion Carries

8.3. Enrollment Policy

- 8.3.1. Action tabled, policy committee will review for possible action at next meeting

9. Executive Session

- 9.1. Motion to move into executive session regarding C.R.S. § 24-6-402 (3) (a) (II), conversations with our attorney
- 9.2. Deann Barnett motioned to enter into executive session at 9:27pm, Matthew Pacheco 2nd d
- 9.3. Vote Yes: Deann Barnett, Krisell Creager-Lumpkins, Matthew Pacheco, Heather Zambrano
- 9.4. Vote No: None
- 9.5. Exited Executive Session at 11:04pm

10. Board Member Communication

- 10.1. None

11. Adjournment

- 11.1. Heather Zambrano adjourned the meeting at 11:05pm

DATE: February 1, 2022

//Signed//
Alexandra Tomei, Secretary