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Mission Statement:

Create a safe, positive environment that fosters intellectual curiosity and a thirst for discovery where students and staff succeed through exceptional programs

BOARD OF DIRECTORS REGULAR MEETING MINUTES
AUGUST 16, 2022 AT BANNING LEWIS RANCH ACADEMY at 6:00 p.m.

1. **Meeting Call to Order**
 - 1.1. Leigh Bolton called meeting to order at 6:02pm
2. **Roll Call**
 - 2.1. Board Members: Leigh Bolton, Roland Rainey, Kevin Clark
3. **Welcome, Pledge of Allegiance**
4. **Reading of the Mission Statement**
5. **Approval of Agenda**
 - 5.1. Kevin Clark motioned to approve the agenda; Roland Rainey seconds the motion
 - 5.2. All approve, motion carries
6. **Approval of the Minutes**
 - 6.1. Approval of the previous Regular Meeting Minutes, July 19, 2022
 - 6.1.1. Leigh Bolton motioned to approve the minutes from July 19, 2022
 - 6.1.2. Leigh Bolton approved, motion carries
 - 6.2. Approval of the Special Meeting Minutes, August 02, 2022
 - 6.2.1. Kevin Clark motioned to approve the minutes from August 02, 2022; Roland Rainey seconds the motion
 - 6.2.2. All approve, motion carries
7. **Positive Observations**
 - 7.1 Leigh Bolton observed Round-Up activities and interactions--great seeing school back in session
 - 7.2 Kevin Clark observed daughter's excitement for being back in school
 - 7.3. Roland Rainey observed increased attendance at board meetings—great start to new board

8. **Public Comment** - *Speakers are limited to 3 minutes and must sign in at the beginning of the meeting.*
 - 8.1. No public comments

9. **Program Highlight**
 - 9.1. Instructional Method and Short Cycle Assessments
 - 9.1.1. Mrs. Cassandra Brauner
 - 9.1.2. Reviewed current curriculum structure, more teacher professional development options, discussed K-5 grading, and student assessments
 - 9.1.3. Folders outlining curriculum and assessment structure will be disseminated to parents prior to first conference
 - 9.2. Payroll Process Overview
 - 9.2.1. Mr. Brian Pell
 - 9.2.2. Discussed in-place process with State Bank that monetary transfers need to be approved prior to any payouts
 - 9.2.3. Discussed Employee Benefit Plans and highlighted that employee premiums are covered by Accel

10. **Standing Committee Reports** *Speakers are limited to 10 minutes when presenting*
 - 10.1. School Accountability Committee (SAC) Chair: Guin Leeder
 - 10.1.1. SAC met on August 08, 2022
 - 10.1.2. Subcommittee on safety and security - discussed school's new Security Guard
 - 10.1.3. Discussed formulating a new committee on parent engagement activities, recruiting on-going
 - 10.1.4. Approved mil levy override in the amount of \$65k
 - 10.1.5. Selected new leadership, Mr. Todd Blum
 - 10.1.6. Will submit a bylaw waiver addressing volunteer position
 - 10.1.7. Next meeting August 29, 2022
 - 10.2. PTO President: Joann Law
 - 10.2.1. PTO met on August 11, 2022
 - 10.2.2. Mary Lloyd appointed new Vice-President
 - 10.2.3. Approved budget
 - 10.2.4. Highlighted recruitment efforts during Round-Up (32 new members)
 - 10.2.5. Discussed Fall Fest
 - 10.3. Booster Club Chair: Calder Bell
 - 10.3.1. No member in attendance
 - 10.3.2. BLA Board President, Leigh Bolton, mentioned Booster Club would like to have approval for logo usage
 - 10.3.3. Will submit a bylaw change at future BLA board meeting

11. **BLA Admin Reports** *Speakers are limited to 10 minutes when presenting*
 - 11.1. No reports

12. **Discussion Items**
 - 12.1. BOD Positions
 - 12.1.1. BOD discussed voting on fulfilling BOD President position
 - 12.2. Bond Signers
 - 12.2.1. BOD discussed new bond paperwork signature requirement
 - 12.3. Election Process
 - 12.3.1. BOD discussed process for electing 4 members to 4 vacant BOD seats
 - 12.3.2. Applications are due by 4:00pm, August 19, 2022, for interested members. Voting will take place on Back-to-School Night, September 01, 2022, where ballot boxes will be open for collecting ballots. Two locations - Prep and Ranch Office. The election committee

will collect ballots at the end of the election period. Will have printed ballots next to the box to support voting in addition to the one sent out. Will also need a stapler/tape next to the ballot box.

12.4. Booster Club Bylaw Request

12.4.1. BOD discussed Booster Club request for a bylaw change at next BOD meeting; no Booster Club Representative in attendance

13. Action Items

13.1. BOD Position

13.1.1. Kevin Clark motioned to vote in Leigh Bolton as BOD President; Roland Rainey seconds the motion

13.1.2. Motion carries

13.2. Bond Signers

13.2.1. BOD President, Leigh Bolton, signs required Bond document

13.3. Election Process

13.3.1. Leigh Bolton motioned to approve BOD established election process; Roland Rainey seconds the motion

13.3.2. Motion carries

14. Board Member Communication

14.1. Nothing significant at this time

15. Future Business

15.1. No future business scheduled at this time

16. Adjournment

16.1. Leigh Bolton adjourned the meeting at 6:35pm

DATE: August 16, 2022

//Signed//

Roland Rainey, Acting Secretary