

**Banning Lewis Academy**  
**School Accountability Advisory Committee (SAC) Minutes**

Monday December 12, 2022 at 6:00PM

Location: BLRA library

Call Meeting to Order at 6:07pm

**1. Roll Call** (5 mins) - see sign in.

**2. Review of Agenda** (2 mins) -

**3. Review of Previous Meeting's Minutes** (2 mins)

**4. Special Guests:** Safety and Security Team (20 mins) - Officer Pete and Mr. Shaw -

- Review of safety protocol

- Covered SRP (standard response protocol)

- <https://blracademy.org/school-safety-protocols/>

- Hold, Secure, Lock Down, Evacuate, Shelter - "I love you guys foundation"

- Standard terms are recognized by Colorado Springs Police, D49 Security

- Highlights - reminder we added fence around prep; double "buzz" in doors, upgraded security cameras, DC Security presence on both campuses (Officer Pete/Officer Clayton - part time)

Upcoming potential Needs:

- Prep in need of ability to ID individuals in Foyer vs. office - team working estimates

- Ideally bring on 2 full time employees

- Additional radios - 12 (6/campus) - \$300/ea

- Driveway Gates - 1 at ranch, 2 at prep - roughly \$15k

- Updated First Aid/Trauma Kits - \$200/ea

- Additional AED Unit at Ranch - (currently 3 at prep, 1 at ranch) - estimate \$2k

- Staff CPR/First Aid Training/Crisis Prevention Institute Training - research costs

- Safety and Security team/committee - grow team size, improve operating procedures

- Refined/revamp medical response team/procedures

- Additional training for staff during PD day- lunch hour scenario (staff only/no students)

- Relationships and Awareness are key

**5. Discussion Items**

5.1. Updates from Subcommittees: (20 mins)

- Parent Engagement and Surveys

- Communication Survey Results

- discussed results - all notes provided by Athena Rehorst

- 237 responses! Great data that will help improve communication

- Send out summary - what we learned/focus areas, etc.

- Activities Survey - reviewed new survey

- helps provide information/ID new needs

5.2. Safety/Security Discipline Matrix (15 mins)

- Reviewed Restorative Discipline Matrix

2022-2023 BLA SAC Meetings: August 8th 2022, August 29th 2022, October 10th 2022, December 12th 2022, February 13 2023, April 10th 2023, June 12th 2023

### 5.3. HS Enrollment - Concurrent Enrollment vs. Advanced Placement Offerings (10 mins)

- Banning has an extremely strong CE program
- Prep increasing amount of teachers that have AP certifications
- Plan to offer more AP courses at 9th/10th grade level where students do not take as many CE courses
- <https://blracademy.org/concurrent-enrollment/>

### 5.4. Principal Evaluation and Organizational Structure of the School (10 mins)

- Mr. Dahlman provided a handout - “ A common vision of great school leadership”
  - <https://www.cde.state.co.us/educatoreffectiveness/principalqualitystandards>
  - Based off 4 quality standards, Access Schools/RVP evaluates 3 principals once annually, quarterly/mid year reviews provided
- Weekly principal group meetings/bi-weekly 1 on 1's;
- Presented rubric from CDE website as well - <https://www.cde.state.co.us/educatoreffectiveness/rubric-for-colorado-principals>

### 5.5. SAC Bylaws - formation of group to draft? Discuss Options (10 mins)

- Original By-Laws from TCA
- Reviewed RMCA By-Laws
- Key topics - Membership positions/How selected
- If we wanted to keep in by-laws there is an opportunity potentially to submit change
- review CDE site/DAAC site
- Matt Harding, Tiffany Townsend, and Katie Euler volunteered to take lead on reviewing/revising current by-laws

### 5.6. MLO Request (10 mins)

- Safety and Security - \$64,800 total - **ENDORSE**
  - Fence around new bleachers at Prep
  - Concrete ramp (ADA Compliant) - to new bleachers
  - Updates to front office at BLPA - addition of ID/sign in/out area
- Compensation - \$294,745 - **ENDORSE**
  - Hire Staff - 2 HS, 2 MS, 1 Elem
  - Teacher Bonuses

### 5.7. Open Forum, Questions, Comments (10 mins)

- Tiffany Townsend volunteered to be Co-Chair
- Katie Euler volunteered to be Secretary

### 5.8. SAC Remarks to Present to the BLA Board of Directors at 13 December meeting (5 mins)

## 6. Future Business:

- Special Guests: Accel Schools Partnership and Support
- Unified Improvement Plan Update: Data Focused, MOY Data Reports, Way Ahead

## 7. Adjournment at 8:05pm