



7094 Cottonwood Tree Drive, Colorado Springs, CO 80927

Phone: 719.570.0075 - Fax: 719.522.2900 Email: BoardBLRA@blacademy.org

Mission Statement:

Create a safe, positive environment that fosters intellectual curiosity and a thirst for discovery where students and staff succeed through exceptional programs

**BOARD OF DIRECTORS REGULAR MEETING MINUTES
January 17, 2023 AT BANNING LEWIS RANCH ACADEMY at 1800.**

1. Opening Items

- 1.1. Pledge of Allegiance
- 1.2. Reading of the Mission Statement
- 1.3. Roll Call
 - 1.3.1. Absent- Kevin and Roland Excused
- 1.4. Call to Order
 - 1.4.1. 1806 by Leigh
- 1.5. Approval of the Minutes
 - 1.5.1. 12-13-2022 Minutes
 - 1.5.1.1. Leigh motion
 - 1.5.1.2. Guin second
 - 1.5.1.3. All approve
 - 1.5.1.4. Motion carries
 - 1.5.2. 12-28-2022 Minutes
 - 1.5.2.1. Leigh motion
 - 1.5.2.2. Guin second
 - 1.5.2.3. All approve
 - 1.5.2.4. Motion carries
- 1.6. Amendment to the Agenda
 - 1.6.1. Table Auditor Review
 - 1.6.2. Table Bank Discussion
 - 1.6.3. Table Administration Fees
 - 1.6.4. Correct date on 12-28-2022 minutes
 - 1.6.5. Table Prep
 - 1.6.5.1. Leigh motion
 - 1.6.5.2. Chris second
 - 1.6.5.3. All approve
 - 1.6.5.4. Motion carries
- 1.7. Good news
 - 1.7.1. Guin- Great communication from the team, specifically in the newsletter.
 - 1.7.2. Leigh attended enrollment night for the Ranch. Lots of fun for all and hard work
 - 1.7.3. Chris- Students were learning about MLK and students were discussing the importance of MLK in the communities and the impact on our students.
 - 1.7.4. Kim- Moment of silence to honor the precious life of Monet Lee
- 1.8. Board Spotlight:
 - 1.8.1. Mid-Year data presented by Cassie Brauner
 - 1.8.1.1. Based off normed assessments
 - 1.8.1.2. K-5: STAR and Amplify Reading

- 1.8.1.3. 6-12: STAR
 - 1.8.1.3.1. Students without a SGP were not included in the data
- 1.8.2. CE students may not influence the STAR data
 - 1.8.2.1. Consider looking at PSAT, SAT, ACT scores
- 1.8.3. Elementary
 - 1.8.3.1. Reduce the size of intervention group
 - 1.8.3.2. Change intervention curriculum
 - 1.8.3.3. Investigate new math interventions
- 1.8.4. MS and HS
 - 1.8.4.1. Teachers attending PD on teaching math
 - 1.8.4.2. Math 180 classes
 - 1.8.4.3. Formative assessments and short cycle assessments at PLC meetings
- 1.9. Public Comment - *Speakers are limited to 3 minutes and must sign in at the beginning of the meeting.*
 - 1.9.1. None
- 2. School Updates**
 - 2.1. School Reports
 - 2.1.1. Update from Ms. Rehorst
 - 2.1.1.1. Counselors at HS have extended some classes from upper classmen to 9-12.
 - 2.2. Update on SPED Transition
 - 2.2.1. Working closely with D49
 - 2.2.2. Jobs will post this month for needed staff Fall 2023
 - 2.2.2.1. Would be Banning/ACCEL employees
 - 2.2.3. Many benchmarks still to be achieved, but will be prepared
- 3. Committees**
 - 3.1. PTO
 - 3.1.1. None
 - 3.2. SAC
 - 3.2.1. None
 - 3.3. Booster Club
 - 3.3.1. None
 - 3.4. Finance Committee
 - 3.4.1. December YTD Financials
 - 3.4.2. Addendum- Employment Administration Fees
 - 3.4.2.1. Reading of the Third Amendment to Management Agreement
 - 3.4.3. Building Corporation LLC
 - 3.4.3.1. Pass through, everything is automated
 - 3.4.3.2. Funds come from the District
 - 3.4.3.3. Who is on the LLC?
 - 3.4.3.3.1. Legal recommends majority sitting BLA Board members
 - 3.4.3.4. Building Corp By-Laws
 - 3.4.3.4.1. Section 3.2 “Directors shall be appointed by and hold office at the pleasure of the BOD of Banning Lewis Ranch Academy.”
 - 3.4.3.4.2. Regular meeting of the Building Corp shall be held at least annually
 - 3.4.3.5. Add to the Governance Committee
 - 3.4.3.6. Request a presentation from current LLC standing members at the next BLA Board meeting.
 - 3.5. Governance Committee
 - 3.5.1. Met 1-13-2023
 - 3.5.1.1. Goal to follow up on the Grievance Policy that was posted on the BLA Website
 - 3.5.1.1.1. Typo corrections made
 - 3.5.1.1.2. No public comments were submitted
 - 3.5.2. Grievance Policy
 - 3.5.2.1. Resolution attempted at the lowest level (i.e., a teacher)

- 3.5.2.2. Elevate to the next level (i.e., Assistant Principal)
- 3.5.2.3. Elevate to next level (i.e., Principal) requires written response
- 3.5.2.4. Elevate (RVP) requires an official form with a written response
- 3.5.2.5. Elevate to the Board using an official form with a written response
- 3.5.2.6. Timeline included with each step of the process
 - 3.5.2.6.1. Kim motion
 - 3.5.2.6.2. Leigh second
 - 3.5.2.6.3. All in favor
 - 3.5.2.6.4. Motion carries
- 3.5.3. Acknowledge the enrollment caps board policy
 - 3.5.3.1. Waiting for Board Training
- 3.5.4. Election and Appointment Policies
 - 3.5.4.1. Will be covered up next in the Governance Committee
 - 3.5.4.2. Provide a revised Election and Appointment Procedure Policies

4. Governance: Expectations and Policies

- 4.1. ACCEL Evaluation
 - 4.1.1. Modify section XX to say gathering data this year.
 - 4.1.2. Leigh motion to approve
 - 4.1.3. Chris second
 - 4.1.4. All approve
 - 4.1.5. Motion carries
 - 4.1.6. Leigh and Kevin will evaluate
- 4.2. Address appointment of vacant seat
 - 4.2.1. One vacancy on the Board
 - 4.2.2. Seat G- appointed
 - 4.2.2.1. May be filled for the remained of the term
 - 4.2.2.2. May 31st
 - 4.2.2.3. Appointment would occur after the March election.
 - 4.2.3. Leigh motion to hold the vacancy until Spring 2023 appoint cycle
 - 4.2.4. Chris second
 - 4.2.5. All in favor
 - 4.2.6. Motion carries

5. Closing Items

- 5.1. Next Board Meeting 2-21-2023 1800
- 5.2. Work Session Planning 2023-2024
 - 5.2.1. Scheduling in process
 - 5.2.2. Dates TBD
- 5.3. Topics for future/next board meeting
 - 5.3.1. New dashboard based on performance outcomes
- 5.4. Adjourn 1915

DATE: January 17, 2023

//Signed//

Kimberly Whitten-Chung, Secretary