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**Mission Statement:**

*Create a safe, positive environment that fosters intellectual curiosity and  
a thirst for discovery where students and staff succeed through exceptional programs*

**BOARD OF DIRECTORS REGULAR MEETING MINUTES  
SEPTEMBER 19, 2023 AT BANNING LEWIS RANCH ACADEMY AT  
5:30pm MT.**

**1. Opening Items**

- 1.1. Pledge of allegiance
- 1.2. Reading of the Mission Statement
- 1.3. Roll Call - Leigh Bolton, Kevin Clark, Guinn Leeder, Tiffany Blagmon, Chris Thompson, Kimberly Whitten-Chung.
- 1.4. Meeting called to order at 5:33pm MT
- 1.5. Approval of the minutes. Leigh motioned. Guinn seconded. Motion carries.
- 1.6. Amendments to Agenda
  - 1.6.1. Under 2. Finance Review, add Financial Audit (Review and Vote)
  - 1.6.2. Under Public Comment, a student will be speaking and has been granted 5 minutes instead of 3 minutes by Leigh Bolton.
- 1.7. Leigh Bolton motioned that the Board enters executive session at 5:40pm MT. Guinn seconded the motion. The motion carries.
  - 1.7.1. Roll call vote
    - 1.7.1.1. Leigh Bolton - Yes
    - 1.7.1.2. Kevin Clark - Yes
    - 1.7.1.3. Guinn Leeder - Yes
    - 1.7.1.4. Tiffany Blagmon - Yes
    - 1.7.1.5. Chris Thompson Yes
    - 1.7.1.6. Kimberly Whitten-Chung - Yes
    - 1.7.1.7. Roland Rainey - Yes
      - 1.7.1.7.1.1. Note that Roland Rainey was in attendance for the Executive Session.
  - 1.7.2. Board exited Executive Session at 6:38pm MT
- 1.8. Good News
- 1.9. Public Comment
  - 1.9.1. Laura Patterson. Raised a concern that the tie dye Banning shirt that was offered for spirit wear was not allowed be worn at school because it has two colors. Students are in grades 4 and 2.
  - 1.9.2. Mia Chandler and Sal Hall shared their case for having free dress for students.
- 1.10. Board Spotlight
  - 1.10.1. Cassandra Brauner shared the recent student test data.

**2. Finance Review**

- 2.1. Review Financials
  - 2.1.1. Financial Package Review - Patty Ashley was in attendance (in person). Nothing unusual. Paid 125 checks for \$163,000. Increase of \$156,000.

2.1.2.Bank Update - Continued process for transitioning banks. Should be completed in the coming days. State Bank still has \$1M.

2.1.2.1.Leigh asked about account access for herself and Roland. Chris asked for an ETA on when we would have access to the accounts.

2.1.2.2.Kevin asked if we could keep the operational funds at State Bank and pause the closing of State Bank. Kevin asked Leanne to look into options for keeping State Bank for ops and Wells Fargo for investment.

2.1.2.2.1.Kevin motioned to not close out State Bank and keep it open for managing operation costs. Kim seconded. All in favor. Motion carries.

2.1.3.Investment Structure

2.1.4.Employee Admin Fee - Kevin motioned to pay the Employee Admin Fee for August 2023. Leigh seconded the motion. All in favor. The motion carries.

2.1.5.Kevin Clark made a statement

2.1.5.1.1.1.This board was made aware of an accounting discrepancy in late 2021 to early 2022 during the previous boards tenure. Upon further review the board made a formal request to Accel to conduct an internal investigation. Accel responded, and the board is evaluating their response and next steps. The board considers this an ongoing investigation and so we cannot comment on specific details but we are committed to transparency and wanted to put on record what is happening. Once the conclusion is available we will provide it.

2.1.5.Audit Review

2.1.5.1.The audit was received by the board at 6:08pm MT, which was after the Board meeting began.

2.1.5.2.Steve Goetzing presented the audit review. Stated that the audit was very clean and that there were not any discrepancies or disagreements. Nothing out of ordinary in the footnotes. Final version of the audit should arrive within the week.

2.1.5.3.Audit is due to the district by September 30th, 2023.

2.1.5.4.Leigh motioned to accept the draft audit from Hoelting. Kevin seconded the motion. Roll call vote.

2.1.5.4.1.Leigh Bolton - Yes

2.1.5.4.2.Kevin Clark - Yes

2.1.5.4.3.Guinn Leeder - Yes

2.1.5.4.4.Tiffany Blagmon - No

2.1.5.4.5.Chris Thompson - Yes

2.1.5.4.6.Kimberly Whitten-Chung - Yes

2.1.5.5.Leigh motioned to accept the audit in draft form, not the final version. We will hold a special work session to review if changes are needed.

2.1.5.5.1.Leigh Bolton - Yes

2.1.5.5.2.Kevin Clark - Yes

2.1.5.5.3.Guinn Leeder - Yes

2.1.5.5.4.Tiffany Blagmon - Yes

2.1.5.5.5.Chris Thompson - Yes

2.1.5.5.6.Kimberly Whitten-Chung - Yes

### **3. School Updates**

3.1. Principal Reports

3.1.1.Enrollment - Currently at 1620. Stretch goal is 1625. We have some Ascent students and a few students that will be moving by October.

3.1.2.Staffing - Challenging to find special education teachers.

3.2. Special Education Roll Out Update

3.3. Enrollment Policy - Kim motioned to approved updating the enrollment procedure for the handbook. Tiffany seconded the motion. All in favor. Motion carries

3.4. Epi Pen Policy - Kim motioned to accept the policy set forth by D49 to increase the number Epi pens on campus. Leigh seconded the motion. All in favor. Motion carries.

3.4.1. Nursing services are still with D49.

3.5. Update on Field - Sent to Board via email from Chuck Shaw.

3.6. MLO Resolution from D49 - Guinn motioned to endorse the resolution from D49. Kim seconded. All in favor. Motion carries.

#### **4. Committee**

4.1. PTO Update - No update.

4.2. SAC Update - No update.

4.3. Athletic Boosters Club Update - Board received an update via email and the Board will ask to have these requests submitted by a faculty member moving forward.

4.4. Updated Charter Agreement - Meeting October 5<sup>th</sup> with the District.

4.5. Foundation Donation Update

4.5.1. Reviewed the recommendations for what we want to spend the money on from Oakwood.

4.5.2. Guin raised a concern that we should be consistent on whom pays for student uniforms. Tiffany will follow up with Ashleigh on uniforms.

4.5.3. We should also add the ask for building extensions

4.5.4. The Board received a request for funds from the Booster Club via email and would like these requests be submitted by a staff member moving forward.

4.5.5. Dr. Weyman will take these items back to Ron tomorrow.

4.6. Committees for 2023 School Year

4.6.1. Policy and Governance

4.6.1.1. Guinn

4.6.1.2. RVP

4.6.1.3. SAC Member

4.6.2. Finance

4.6.2.1. Roland

4.6.2.2. Kevin

4.6.3. Grievance

4.6.3.1. Kevin

4.6.3.2. Tiffany

4.6.4. Athletics POC

4.6.4.1. Tiffany

4.6.4.2. Kim

4.6.5. Academics POC

4.6.5.1. Kim

4.6.5.2. Guin

4.6.6. Operations and Tech POC

4.6.6.1. Chris

4.6.6.2. Leigh

4.6.7. RFP

4.6.7.1. Leigh

4.6.7.2. Roland

#### **5. Communication/Other**

5.1. Board Communication to Stakeholders

5.1.1. Chris to ask Cynthia for data on previous Board communications.

5.1.2. Moved discussion to next month so that we are equipped with info from Cynthia.

5.2. Work Session Resolutions

5.2.1. Vision/Mission - Leigh recommended that we have a Board member share with principals on 9/29. Then we will send Board comms with Vision/Mission to stakeholders. Chris will be at the Ranch. Guinn will be at the Prep.

5.2.1.1. VISION: Every student, every day.

5.2.1.2. MISSION: Create a safe environment where students thrive academically and develop the skills, character, and mindset to engage the world.

5.2.1.3. Kevin motions to test the new vision and mission and the upcoming Professional Development session on 9/29. Guinn seconds. All in favor. Motion carries.

5.2.2. ACCEL Review - Did not discuss the ACCEL review.

5.2.3. Colorado League of Charter Schools - Leigh motioned to join the Colorado League of Charter Schools. Guinn seconded. All in favor. Motion carries.

5.3. Legal Representation RFP - Kim made a motion to move forward with new legal representation. Guinn seconded. All in favor. Motion carries.

5.4. HR Discussion

## 6. Closing Items

6.1. Next Board Meeting - October 17, 2023

6.2. Tour of Building - October at the Ranch. 4pm MT at the Ranch on October 17, 2023

6.3. Adjourn Meeting at 8:52pm MT.

DATE: September 19, 2023

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//Signed//

Chris Thompson

Board Secretary